

**SUWANNEE COUNTY BOARD OF COUNTY COMMISSIONERS  
JUDICIAL ANNEX BUILDING  
218 PARSHLEY STREET SOUTHWEST  
LIVE OAK, FLORIDA 32064**

**TENTATIVE AGENDA FOR SEPTEMBER 7, 2023, AT 4:00 P.M.**

**Invocation  
Pledge to American Flag**

**ATTENTION:**

- The Board may add additional items to this agenda.
- Affirmative action on any item includes authorization of the Chairman's or designee's signature on all associated documents.
- Individual speakers from the audience will be allowed three (3) minutes to speak following recognition by the Chairman and must speak from the podium. Speakers may only make one (1) trip to the podium regarding each item they wish to speak on.
- Groups or factions representing a position on a proposition or issue are required to select a single representative or spokesperson. The designated representative will be allowed to speak for seven (7) minutes following recognition by the Chairman and must speak from the podium. Speakers may only make one (1) trip to the podium regarding each item they wish to speak on.
- For general updates or questions regarding County business, contact the County Administrator during regular business hours at (386) 364-3400.

**APPROVAL OF MINUTES:**

1. a) August 15, 2023 – Regular Board Meeting  
b) August 15, 2023 – Special-Called Meeting  
c) August 23, 2023 – Professional Engineering Services Tabulation Meeting

**CONSENT:**

2. Approval of payment of processed invoices.
3. Acceptance of the resignation of Greg Scott from the Tourist Development Council board and approve the recommendation of Jason Furry to complete his term.
4. Approval of State Forest Use Permit between the Florida Forest Service and Suwannee County Fire Rescue and authorize the Fire Chief to execute any related documents.
5. Approval of County Records Disposition Request No. 25 for destruction of records that have met their retention.
6. Approval of Addendum to Buchanan Ingersoll & Rooney PC (Mike Grissom) Consulting Agreement for Government Relations (Non-Legal) services.

7. Approval and authorization to execute the renewal of an employment agreement with the Economic Development Director.
8. Approval of renewal of resolution declaring the Local State of Emergency due to Hurricane Idalia.
9. Adoption of Resolution repealing 2023-31 and authorizing the line of credit with First Federal Bank with a correct maturity date.
10. Authorization to advertise for bids for polypropylene pipe for stormwater.
11. Authorization to purchase 2023 F-250 from Alan Jay Fleet Sales in the amount of \$55,364 utilizing Sourcewell Contract No. 2023 091521-NAF-060920-NAF for the Road Department. Budgeted item.
12. Authorization for staff to begin negotiations with Request for Qualification respondents for Professional Engineering services. (RFQ 2023-15, opened on August 15, 2023)
13. Authorization for staff to begin negotiations with Request for Qualification respondents for Professional Architectural services. (RFQ 2023-16, opened on August 15, 2023)
14. Award bid to AKEA, Inc. in the amount of \$96,357 for Courthouse generator / ATS site work. Budgeted item. (Bid Solicitation No. 2023-14, opened on August 15, 2023)
15. Declare miscellaneous equipment and vehicles surplus and approve the sale of same.
16. Renewal of agreement with Madden Media to continue advertising services for the Suwannee County Tourist Development office.

#### **PROCLAMATIONS AND PRESENTATIONS:**

17. Presentation of Financial Report for Fiscal Year 2021/22. (Brad Hough, Powell & Jones, CPA)

#### **TIME-SPECIFIC ITEMS:**

18. **At 4:35 p.m.**, or as soon thereafter as the matter can be heard, **hold a public hearing** to discuss, with possible Board action, the adoption of Final Rate Resolution for Fire Protection Assessment for Fiscal Year 2023-24. (Greg Scott, County Administrator)
19. **At 4:35 p.m.**, or as soon thereafter as the matter can be heard, **hold a public hearing** to discuss, with possible Board action, the adoption of Final Rate Resolution for Solid Waste Assessment for Fiscal Year 2023-24. (Greg Scott, County Administrator)

#### **CONSTITUTIONAL OFFICERS ITEMS:**

#### **STAFF ITEMS:**

**COMMISSIONERS ITEMS:**

**COUNTY ATTORNEY ITEMS:**

**GENERAL BUSINESS:**

20. Discuss, with possible Board action, the purchase of laser speeding devices. (Florida Highway Patrol)

21. Greg Bailey, North Florida Professional Services, Inc.

22. **Additional Agenda Items.** The Chairman calls for additional items.

23. Public Concerns and Comments. (Filling out of Comment Card required, and forward to Chairman or County Administrator. Individual speakers from the audience will be allowed three (3) minutes, and a single representative or spokesperson will be allowed seven (7) minutes to speak following recognition by the Chairman and must speak from the podium – one (1) trip to the podium.)

24. Administrator's comments and information.

25. Board Members Inquiries, Requests, and Comments.

5:30 p.m.

The Suwannee County Board of County Commissioners met on the above date and time for a regular meeting and the following were present: Chairman Franklin White; Commissioner Don Hale; Commissioner Maurice Perkins; Commissioner Travis Land; and Commissioner Leo Mobley. Barry A. Baker, Clerk of Court; Eric Musgrove, Deputy Clerk; Greg Scott, County Administrator; and Adam Morrison, County Attorney, were also present.

Chairman White called the meeting to order at 5:30 p.m. and asked County Attorney Morrison to discuss the special-called meeting that would be held at 5:35 p.m.

County Attorney Morrison explained that the purpose of the special-called meeting at 5:35 p.m. was to approve a resolution redistricting Suwannee County based upon the 2020 census. He added that the meeting was separate from the regular meeting because the Florida Statutes stated that the entirety of the minutes of the meeting must be published in a newspaper, and the regular meeting minutes would be too long to cost-effectively publish.

Chairman White asked Commissioner Perkins to lead the invocation and Commissioner Mobley to lead the Pledge of Allegiance to the Flag of the United States of America.

**MINUTES:**

**The first item on the agenda** was to approve the minutes of the August 1, 2023 Regular Board meeting; August 2, 2023 Budget Workshop Day 1; and August 3, 2023 Budget Workshop Day 2.

Commissioner Land noted that on page 376, he believed the vottee to rescind the \$10 increase in Fire Assessment had been with Commissioners Hale and Perkins opposed instead of what was stated. After review of the video by the Deputy Clerk, the final vote was corrected in the minutes.

**Commissioner Hale moved to approve the minutes of the August 1, 2023 Regular Board meeting; August 2, 2023 Budget Workshop Day 1; and August 3, 2023 Budget Workshop Day 2, as corrected. Commissioner Land seconded, and the motion carried unanimously.**

At 5:35 p.m., Chairman White recessed the regular meeting to convene a special meeting.

5:37 p.m.

Chairman White reconvened from the special-called meeting on redistricting.

**CONSENT:**

Items 10 and 14 were pulled for discussion.

**The second item on the agenda** was to approve payment of \$2,069,732.38 in processed invoices.

**The third item on the agenda** was approval of a Business Incentive Grant Agreement for Project Somoa. **(Agreement No. 2023-83)**

**The fourth item on the agenda** was approval of amendments to the Suwannee County Capital Improvement Plan.

**The fifth item on the agenda** was approval of the SHIP Annual Report and Local Housing Incentives Certification for the close out of Fiscal Year 2020/2021 and interim year 2021/2022.

**The sixth item on the agenda** was authorization to advertise for bids for the construction of a New Hangar (FDOT #440059) at the County Airport and allow staff to execute all related documents.

**The seventh item on the agenda** was approval of a Notice of Cancellation of Suwannee County Contract 2022-108 (Agreement No. 2022-108) with Anderson Columbia, Inc. for resurfacing 68<sup>th</sup> Terrace.

**The eighth item on the agenda** was approval of a Task Order with North Florida Professional Services, Inc. in the amount of \$25,000 for engineering services associated with 68<sup>th</sup> Terrace Phase 1.

**(Agreement No. 2023-84)**

**The ninth item on the agenda** was approval of a Mutual Aid Operating Plan between the Florida Forest Service and Suwannee County Fire Rescue. **(Agreement No. 2023-85)**

**The tenth item on the agenda** was approval of Modification No. 1 to CDBG-CV Grant Agreement (#22CV-S11) (Agreement No. 2022-122) for a one-year time extension, pending County Attorney review.

This item was pulled from the consent agenda for discussion.

**The eleventh item on the agenda** was approval of CDBG-HR Grant Agreement (#23DP-H12) for housing renovations within the County's jurisdiction, pending County Attorney review. **(Agreement No. 2023-86)**

**The twelfth item on the agenda** was authorization for the Suwannee River Regional Library to apply for the 2024 Florida State Aid to Public Libraries Operating Grant for Suwannee County, including the Suwannee River Regional Library Multicounty Grant.

**The thirteenth item on the agenda** was authorization for the Suwannee River Regional Library to submit a State Public Library Construction Grant Application for the purpose of expanding the Live Oak Public Library building. Please note that Suwannee County, if approved for funding, receives a waiver of the program matching requirement as allowed under Sections 257.191 and 288.06561 of the Florida Statutes.

**The fourteenth item on the agenda** was authorization to piggyback Suwannee County School Board RFP Contract #22-204 for repair of the floor overlay in the main rear hallway of the Supervisor of Elections Office. Budget impact: \$23,888.28 to be paid from the Maintenance Department budget.

This item was pulled from the consent agenda for discussion.

**The fifteenth item on the agenda** was to declare Wes Haney Chevrolet as a sole-source provider and authorize staff to purchase a 2023 Chevy Trail Blazer in the amount of \$25,675 for the County IT Department. Budgeted item.

**Commissioner Land moved to approve consent items 2-9, 11-13, and 15. Commissioner Perkins seconded, and the motion carried unanimously.**

**The tenth item on the agenda** was approval of Modification No. 1 to CDBG-CV Grant Agreement (#22CV-S11) (Agreement No. 2022-122) for a one-year time extension, pending County Attorney review.

County Attorney Morrison noted that by resolution, the Board had allowed the County Administrator to enter into the original agreement, but the Clerk's Office had requested a formal ratification for the public record and to clear up any potential issues due to the \$5 million amount.

**Commissioner Perkins moved to ratify the original agreement concerning CDBG-CV Grant Agreement #22CV-S11, effective back to March 1, 2022. Commissioner Hale seconded, and the motion carried unanimously. (See Agreement No. 2022-122)**

**Commissioner Land moved to approve Modification No. 1 to CDBG-CV Grant Agreement (#22CV-S11) for a one-year time extension, pending County Attorney review. Commissioner Perkins seconded, and the motion carried unanimously. (Agreement No. 2022-122-01)**

**The fourteenth item on the agenda** was authorization to piggyback Suwannee County School Board RFP Contract #22-204 for repair of the floor overlay in the main rear hallway of the Supervisor of Elections Office. Budget impact: \$23,888.28 to be paid from the Maintenance Department budget.

Maintenance Director Marcus Durham noted that he had been tasked with making repairs on the Supervisor of Elections Office and piggybacking off the School Board's contact had already saved the County a large amount of money. He added that work had already been done on the Supervisor of Elections Office to eliminate the humidity problem.

Discussion ensued on ways to reduce or eliminate humidity issues in the building.

**Commissioner Land moved to authorize piggybacking Suwannee County School Board RFP Contract #22-204 for repair of the floor overlay in the main rear hallway of the Supervisor of Elections Office. Budget impact: \$23,888.28 to be paid from the Maintenance Department budget. Commissioner Perkins seconded, and the motion carried unanimously.**

**TIME SPECIFIC ITEMS:**

**The sixteenth item on the agenda** was at 5:35 p.m., or as soon thereafter as the matter could be heard, hold the second of two public hearings to consider a Development Agreement with Project Somoa.

Chairman White opened the public hearing.

County Attorney Morrison noted that this was the second of two required public hearings. He then discussed some specifics of the development agreement.

Chairman White opened the floor to public comments. There being none, he closed the floor to public comments.

**Commissioner Mobley moved to approve a Development Agreement with Project Somoa. Commissioner Perkins seconded, and the motion carried unanimously. (Agreement No. 2023-87)**

Chairman White closed the public hearing.

**CONSITUTIONAL OFFICERS ITEMS:**

There were none.

**STAFF ITEMS:**

There were none.



**COUNTY ATTORNEY ITEMS:**

County Attorney Morrison discussed a friendly bet between he and Chairman White regarding the Florida-Florida State college football game in November. The loser would have to declare the superiority of the opposing team on public record and wear the tie of the opposing team for the remainder of the calendar year, with it being a bowtie if the final score was a difference of 30 points or more.

Chairman White and Commissioner Perkins favored Florida, while Commissioners Land, Hale, and Mobley, along with County Attorney Morrison and County Administrator Scott, favored Florida State.

**COMMISSIONERS ITEMS:**

Commissioner Mobley asked about “children at play” signage. County Attorney Morrison replied that the Board had decided in 1974 that “children at play” signs would not be purchased by the County, but citizens could place them. In 2004, the issue was discussed again but it had been noted that there was a liability with the signs and so the County’s policy at that time had been against it.

County Attorney Morrison further discussed maintaining signs, streetlights, etc., but saw no liability for installing such signs. If the Board wished to change the policy, a motion was required.

Discussion ensued on other signs that were placed along County roads.

**Commissioner Mobley moved to allow the County, at its discretion, to install “children at play” signs as it saw fit. Commissioner Perkins seconded, and the motion carried unanimously.**

Commissioner Hale thanked County Administrator Scott for his assistance with the Florida Department of Transportation (FDOT).

**GENERAL BUSINESS:**

**The seventeenth item on the agenda** was to discuss, with possible Board action, preliminary plat approval of Woods Subdivision.

Development Services Director Ronald Meeks discussed the preliminary plat, which contained four 5-acre lots off 185<sup>th</sup> Road. There would be 2 shared driveways.

**Commissioner Hale moved to approve the preliminary plat of Woods Subdivision. Commissioner Land seconded, and the motion carried unanimously.**

**The eighteenth item on the agenda** was to discuss, with possible Board action, approving the Second Addendum to Lease Agreement No. 2009-31 with Hatch Enterprises, Inc.

Chairman White discussed the addendum to lease an additional 50 acres for 30 years. The lease agreement was otherwise like the original agreement, with a 20-year payoff of the lease that would increase after each 5-year term. Chairman White noted that the agreement was contingent upon six test borings proving the existence of limerock on the property, but he was confident there would be.

After questioning by Commissioner Land, Chairman White replied that the Hatch family was not interested in selling the property.

Discussion ensued on the constant need for limerock for the multiple road projects within Suwannee County, and that the lease was relatively cheap compared to purchasing from mines.

After questioning by Commissioner Perkins, Chairman White noted that the drag line would not need to be used as much for the new property, as most of the limerock was closer to the surface.

Discussion ensued on the fact that some counties mined their own limerock while others purchased it from private companies.

Commissioner Land was concerned with the cost to reclaim the property once the mine was depleted, or the lease period was over.

Much discussion ensued on the potential costs to reclaim the property and usage of the limerock.

Chairman White noted that he had spent a year and a half on the project and added the Hatch family wished to complete the lease.

Commissioner Land stated that an approximate cost of \$4 million for the lease worked out to some \$200,000 per year, which was a good deal compared to purchasing limerock from private mines.

Chairman White clarified that the current mine had already been mined of top rock before the County had leased it, and there was still a large amount of limerock within it. He expected even better results from the new property, which had not been mined.

**Commissioner Land moved to approve the Second Addendum to Lease Agreement No. 2009-31 with Hatch Enterprises, Inc. and Hatch Timber Enterprises, contingent upon six soil borings confirming the existence of limerock. Commissioner Hale seconded, and the motion carried unanimously. (Agreement No. 2009-31-02)**

Chairman White noted that the County mine was running efficiently and thanked its workers.

**The nineteenth item on the agenda** was Additional Agenda Items.

There were none.

**The twentieth item on the agenda** was public concerns and comments.

There were none.

**The twenty-first item on the agenda** was Administrator's comments and information.

County Administrator Scott discussed the purchase of property at the southwest corner of the Airport that included a brick home. He noted that a renter had been paying the mortgage on a mobile home on the property for some fifteen years but would need to move.

Chairman White noted that there was a home on the Ware property recently purchased near Branford that should also be addressed.

County Attorney Morrison stated that he had spoken to County Administrator Scott about the Airport property, and the renter of the property had no legal standing and would need to move.

After questioning about renting out the homes, County Attorney Morrison stated that he would need to research the issue further but believed that it was possible to rent the homes to County employees until such time as the County determined their future use.

County Administrator Scott discussed State appropriations and an ongoing project to acquire right-of-way on a road that until redistricting tonight had been in Chairman White’s district.

**The twenty-second item on the agenda** was Board Members’ inquiries, requests, and comments.

Commissioner Perkins thanked the Sheriff’s Office for handling a serious problem involving a woman and her children.

Commissioner Mobley thanked everyone for attending the meeting.

Commissioner Land discussed a recent meet-and-greet with Senator Rick Scott that had been beneficial for the County. He also asked for prayers for the Roberson and Harrell families for the loss of young Dawson Harrell.

Commissioner Hale also asked for prayers for the Dawson Harrell family.

Chairman White thanked the Board for their work.

County Administrator Scott noted that longtime Building Inspector Pat Sura had passed away.

**Commissioner Perkins moved to adjourn the meeting. Commissioner Land seconded, and the motion carried unanimously.**

There being no further business to discuss, the meeting adjourned at 6:38 p.m.

ATTEST:

\_\_\_\_\_, DC  
BARRY A. BAKER  
CLERK OF THE CIRCUIT COURT

\_\_\_\_\_  
FRANKLIN WHITE, CHAIRMAN  
SUWANNEE COUNTY BOARD OF  
COUNTY COMMISSIONERS

5:35 p.m.

The Suwannee County Board of County Commissioners met on the above date and time for a special-called meeting and the following were present: Chairman Franklin White; Commissioner Don Hale; Commissioner Maurice Perkins; Commissioner Travis Land; and Commissioner Leo Mobley. Barry A. Baker, Clerk of Circuit Court; Eric Musgrove, Deputy Clerk; Greg Scott, County Administrator; and Adam Morrison, County Attorney, were also present.

Chairman White called the meeting to order at 5:35 p.m.

**The first item on the agenda** was consideration of a resolution of the Board of County Commissioners of Suwannee County, Florida setting the boundaries of the County Commissioners' Districts for Suwannee County, Florida.

County Attorney Morrison briefly explained the proposed resolution and described the map showing district changes due to the 2020 census results.

Chairman White opened the floor to public comments. There being none, Chairman White closed the floor to public comments.

**Commissioner Land moved to approve a resolution setting the boundaries of the County Commissioners' Districts for Suwannee County, Florida. Commissioner Mobley seconded, and the motion carried unanimously. (Resolution No. 2023-34)**

There being no further business to discuss, the meeting adjourned at 5:37 p.m.

ATTEST:

\_\_\_\_\_, DC  
BARRY A. BAKER  
CLERK OF THE CIRCUIT COURT

\_\_\_\_\_  
FRANKLIN WHITE, CHAIRMAN  
SUWANNEE COUNTY BOARD OF  
COUNTY COMMISSIONERS

10:00 a.m.

The Bid Review Committee met on the above date and time for a meeting. Present were Greg Scott, County Administrator; Brenda Flanagan, County Administration; Jason Furry, Parks and Recreation Director; Marcus Durham, Maintenance Director; Ron Meeks, Development Services Director; Holland Freeman, County Administration; and Eric Musgrove and Logan Woods, Deputy Clerks.

Ms. Freeman opened the meeting at 10:00 a.m.

The purpose of this meeting was to rank firms that responded to the County's Request for Quotes associated with professional engineering services (RFQ 2023-15) and Professional Architectural Services (RFQ 2023-16) by the Bid Review Committee, consisting of Mr. Meeks, Ms. Flanagan, Mr. Furry (for RFQ 2023-15), and Mr. Durham (for RFQ 2023-16).

County Administrator Scott recommended that more than one firm be selected.

The Bid Review Committee submitted their individual rankings for RFP No. 2023-15 to the deputy clerks for final tabulation.

Deputy Clerks Musgrove and Woods determined that based upon the final tabulations for RFP No. 2023-15, North Florida Professional Services was the highest at 275, with J. Brown Professional Group, Inc. at 271. Pitman Engineering, LLC had a score of 264, and Dewberry Engineers, Inc. had a score of 257.

Discussion ensued on the individual firms and their strengths and weaknesses.

The Bid Review Committee submitted their individual rankings for RFP No. 2023-16 to the deputy clerks for final tabulation.

Deputy Clerks Musgrove and Woods determined that based upon the final tabulations for RFP No. 2023-16, Clemons, Rutherford & Associates, Inc. was the highest score at 285, with The Lunz Group second at 275. PQH Group Design had a score of 273, and JRA Architects, Inc. scored 265.

August 23, 2023  
Professional Engineering Services  
Tabulation Meeting  
Judicial Annex Building  
Live Oak, Florida

Discussion ensued on the individual firms and their strengths and weaknesses.

It was recommended that the County select two firms for each engineering service, in case of problems with the highest-ranked firm.

There being no further business to discuss, the meeting adjourned at 10:20 a.m.

\_\_\_\_\_, DC  
BARRY A. BAKER  
CLERK OF THE CIRCUIT COURT

\_\_\_\_\_  
FRANKLIN WHITE, CHAIRMAN  
SUWANNEE COUNTY BOARD OF  
COUNTY COMMISSIONERS

## **Agenda Item No. 2**

Approval of payment of processed invoices.



# **SUWANNEE COUNTY**

## **Administration**

### **Executive Summary**

**Objective:** Accept the resignation of Greg Scott from the Tourist Development Council board and approve the recommendation of Jason Furry to complete his term.

**Considerations:** Greg Scott has resigned from the Tourist Development Council board. The TDC recommends appointing Jason Furry to serve on the TDC board and to complete Mr. Scott's term.

**Budget Impact:** None.

**Recommendation:** Approve the appointment of Jason Furry to the TDC board.

Respectfully submitted,  
Jimmy Norris,  
Tourist Development Director

Dated: 8/25/2023



# Suwannee County Fire Rescue

13530 80<sup>th</sup> Terrace Live Oak, FL 32060

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Eddie Hand, Fire Chief

## Executive Summary

### Objective:

Request approval of State Forest Use Permit between the Florida Forest Service and Suwannee County Fire Rescue.

### Description:

Fire Rescue and the Florida Forest Service have an ongoing permit for the use of the Beachville Forestry Site. The permit stipulates that the property must be used as a Fire Rescue Station. This permit must be renewed every five years. There are no changes to the agreement. This renews the permit for 5 more years.

### Requested Action:

We respectfully request Suwannee County Board of County Commissioners approve the State Forest Use Permit between the Florida Forest Service and Suwannee County Fire Rescue and Authorize the Fire Chief to Sign any related paperwork.

### Budget Impact:

No Impact.

Respectfully submitted:

Dated: September 5, 2023

Eddie Hand  
Fire Chief

A handwritten signature in blue ink, appearing to be "E.H.", is written over the printed name of Eddie Hand.



WILTON SIMPSON  
COMMISSIONER

Florida Department of Agriculture and Consumer Services  
Florida Forest Service

STATE FOREST USE PERMIT

Section 589.011 (4), Florida Statutes; Rule 5I-4.005, Florida Administrative Code

PERMIT NO.: 10-23

Suwannee County Fire Rescue

(Name of Individual/Group)

has permission to use the Residence and Area needed for Equipment Bays and Parking  
(Facilities and Location)

on Beachville Forestry Site State Forest, from August 2, 2023  
to June 30, 2028

Number in group: \_\_\_\_\_

Responsible Party Suwannee County Board of County Commissioners

Name: Franklin White Chairman of Suwannee County BOCC

Address: 224 Pine Ave. S.W.

Phone: (386)364-3400

Special arrangements or accommodations:

To use on a non-permanent basis, the Beachville Forestry Site and residence for the use as a Fire Rescue Station as needed without interfering with the operations of the Florida Forest Service unit that may be staged onsite.

Responsibility for damages: The person or group granted this permit will be responsible for any damages to the facilities and/or furnishings as a result of their use of these facilities. Use all State Forest lands and facilities at your own risk.

Event/activity sponsor shall indemnify, defend, and hold harmless the State of Florida, Florida Department of Agriculture and Consumer Services, and the Florida Forest Service for any costs, damages, claims, liabilities, and judgments arising from acts or omissions of the event/activity sponsor in connection with the use of the state forest lands for said event/activity.

Responsible Party (Signature) \_\_\_\_\_

[Signature]  
Forest Officer (Signature)

Date \_\_\_\_\_

August 9, 2023

Date



WILTON SIMPSON  
COMMISSIONER

Florida Department of Agriculture and Consumer Services  
Florida Forest Service

STATE FOREST USE PERMIT

Section 589.011 (4), Florida Statutes; Rule 5I-4.005, Florida Administrative Code

PERMIT NO.: 10-23

Suwannee County Fire Rescue

(Name of Individual/Group)

has permission to use the Residence and Area needed for Equipment Bays and Parking

(Facilities and Location)

on Beachville Forestry Site State Forest, from August 2, 2023

to June 30, 2028

Number in group: \_\_\_\_\_

Responsible Party Suwannee County Board of County Commissioners

Name: Franklin White Chairman of Suwannee County BOCC

Address: 224 Pine Ave. S.W.

Phone: (386)364-3400

Special arrangements or accommodations:

To use on a non-permanent basis, the Beachville Forestry Site and residence for the use as a Fire Rescue Station as needed without interfering with the operations of the Florida Forest Service unit that may be staged onsite.

Responsibility for damages: The person or group granted this permit will be responsible for any damages to the facilities and/or furnishings as a result of their use of these facilities. Use all State Forest lands and facilities at your own risk.

Event/activity sponsor shall indemnify, defend, and hold harmless the State of Florida, Florida Department of Agriculture and Consumer Services, and the Florida Forest Service for any costs, damages, claims, liabilities, and judgments arising from acts or omissions of the event/activity sponsor in connection with the use of the state forest lands for said event/activity.

Responsible Party (Signature) \_\_\_\_\_

[Signature]  
Forest Officer (Signature)

Date \_\_\_\_\_

August 9, 2023

Date \_\_\_\_\_



WILTON SIMPSON  
COMMISSIONER

Florida Department of Agriculture and Consumer Services  
Florida Forest Service

STATE FOREST USE PERMIT

Section 589.011 (4), Florida Statutes; Rule 5I-4.005, Florida Administrative Code

PERMIT NO.: 10-23

Suwannee County Fire Rescue

(Name of Individual/Group)

has permission to use the Residence and Area needed for Equipment Bays and Parking

(Facilities and Location)

on Beachville Forestry Site State Forest, from August 2, 2023

to June 30, 2028

Number in group: \_\_\_\_\_

Responsible Party Suwannee County Board of County Commissioners

Name: Franklin White Chairman of Suwannee County BOCC

Address: 224 Pine Ave. S.W.

Phone: (386)364-3400

Special arrangements or accommodations:

To use on a non-permanent basis, the Beachville Forestry Site and residence for the use as a Fire Rescue Station as needed without interfering with the operations of the Florida Forest Service unit that may be staged onsite.

Responsibility for damages: The person or group granted this permit will be responsible for any damages to the facilities and/or furnishings as a result of their use of these facilities. Use all State Forest lands and facilities at your own risk.

Event/activity sponsor shall indemnify, defend, and hold harmless the State of Florida, Florida Department of Agriculture and Consumer Services, and the Florida Forest Service for any costs, damages, claims, liabilities, and judgments arising from acts or omissions of the event/activity sponsor in connection with the use of the state forest lands for said event/activity.

Responsible Party (Signature) \_\_\_\_\_

[Signature]  
Forest Officer (Signature)

Date \_\_\_\_\_

August 9, 2023

Date

## EXECUTIVE SUMMARY

Barry Baker  
Clerk of the Circuit Court

**Synopsis:** Consider approval for destruction of County records according to Florida Statutes.

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**OBJECTIVE:**

To have the Board of County Commissioners authorize destruction of County records that have met their retention period as required in Section 28.31 of the Florida Statutes.

**CONSIDERATION:**

The attached Records Disposition Requests reflect specific County records that have met their retention period as provided by the General Records Schedules for State and Local Government Agencies and are now eligible for destruction. Before the records are destroyed, the office must have the Board's approval.

**RECOMMENDATION:**

That the Suwannee County Board of County Commissioners review the information presented by the Office of the Clerk of the Circuit Court and approve destruction of County Records found on County Records Disposition Request Number 25, consisting of one page.

August 14, 2023

Prepared By:



**ERIC MUSGROVE  
DEPUTY CLERK**

For: **BARRY BAKER  
CLERK OF THE CIRCUIT COURT**

## RECORDS DISPOSITION DOCUMENT

NO. Co25

PAGE 1 OF 1 PAGES

1. AGENCY NAME and ADDRESS  
 Suwannee County Building Department  
 224 Pine Ave  
 Live Oak, FL 32060

2. AGENCY CONTACT (Name and Telephone Number)  
 Quineisha Callum  
 (386) 208 - 1606 Ext.

3. NOTICE OF INTENTION: The scheduled records listed in Item 5 are to be disposed of in the manner checked below (specify only one).

a. Destruction       b. Microfilming and Destruction       c. Other \_\_\_\_\_

4. SUBMITTED BY: I hereby certify that the records to be disposed of are correctly represented below, that any audit requirements for the records have been fully justified, and that further retention is not required for any litigation pending or imminent.

Quineisha Callum      Quineisha Callum, Staff Assistant      8-14-23  
 Signature      Name and Title      Date

### 5. LIST OF RECORD SERIES

a. Schedule No.	b. Item No.	c. Title	d. Retention	e. Inclusive Dates	f. Volume In Cubic Feet	g. Disposition Action and Date Completed After Authorization
GS1SL	286	Residential Permits	10 yrs	1/1/2011-12/31/2011		
GS1SL	252	Residential Plans	10 yrs	1/1/2011-12/31/2011		
GS1SL	256	Residential Certificate of Occupancies	10 yrs	1/1/2011-12/31/2011	5	
GS1SL	332	Residential Abandoned applications & plans	6 months	1/1/2011-12/31/2011		
GS1SL	332	Residential Abandoned Permits & Plans	6 months	1/1/2011-12/31/2011		
				-		
GS1SL	256	Residential Certificate of Occupancies	10 years	1/1/2012-12/31/2012	6	
				-		
		Expired Old Contractor Records		-	4	
				-		
				-		
		Grand Total (15 boxes)		-		
				-		
				-		

6. DISPOSAL AUTHORIZATION: Disposal for the above listed records is authorized. Any deletions or modifications are indicated.

\_\_\_\_\_  
 Custodian/Records Management Liaison Officer      Date

7. DISPOSAL CERTIFICATE: The above listed records have been disposed of in the manner and on the date shown in column g.

\_\_\_\_\_  
 Signature      Date

\_\_\_\_\_  
 Name and Title

\_\_\_\_\_  
 Witness

# **SUWANNEE COUNTY**

## **Administration**

### **Executive Summary**

#### **Objective:**

Approval of Addendum No. 2 to Buchanan Ingersoll & Rooney PC (Mike Grissom) Consulting Agreement for Government Relations (Non-Legal) services.

#### **Considerations:**

This Addendum #2 revises and extends the Term in which BIR agrees to provide Florida Government Relations Services to the County before the Executive and Legislative Branches to help facilitate the necessary messaging with elected officials and key staff.

The new terms of the agreement will begin on October 1, 2023, and end on September 30, 2024.

#### **Budget Impact:**

\$6,500 per month for twelve (12) months.

#### **Recommendation:**

Staff respectfully requests that Suwannee County Board of County Commissioners approve Addendum No. 2 to Buchanan Ingersoll & Rooney PC (Mike Grissom) Consulting Agreement for Government Relations (Non-Legal) services.

Respectfully submitted,

Dated: September 5, 2023

Greg Scott,  
County Administrator



# Buchanan

Mike Grissom  
[Mike.Grissom@bipc.com](mailto:Mike.Grissom@bipc.com)

215 S. Monroe Street, Suite 301  
Tallahassee, FL 32301  
T 561 310 4079  
F 850 681 6036

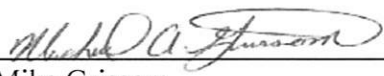
## Buchanan Ingersoll and Rooney & Suwannee County, Florida ADDENDUM #2

This "Addendum #2" is made by and between Buchanan Ingersoll & Rooney PC ("BIR" or the "Firm") and Suwannee County, Florida (the "County") to amend their existing Addendum # 1 for Florida Government Relations (Non-Legal) Services dated September 20, 2022 (the "Agreement"). BIR and the County are sometimes collectively referred to as the "Parties."

This Addendum #2 revises and extends the Term in which BIR agrees to provide Florida Government Relations Services ("Services") to the County before the Executive and Legislative Branches to help facilitate the necessary messaging with elected officials and key staff. The Parties acknowledge and agree that the above referenced Addendum's terms shall be amended to include Services deemed to begin October 1, 2023, for twelve (12) months. Additionally, the Parties agree to amend the monthly retainer amount starting October 1, 2023, to \$6,500 per month for such Services for the remainder of the Term.

The Parties agree that all other terms and conditions shall remain in full and effect.

This Addendum has been signed by the authorized representatives of the parties and shall be effective on the date signed by the County.

By:   
Mike Grissom  
Buchanan Ingersoll & Rooney PC

Date: 8/14/23

By: \_\_\_\_\_  
Franklin White, Chairman  
Board of County Commissioners  
Suwannee County, Florida

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Barry Baker  
Clerk of Court

# Buchanan

Mike Grissom  
[Mike.Grissom@bipc.com](mailto:Mike.Grissom@bipc.com)

215 S. Monroe Street, Suite 301  
Tallahassee, FL 32301  
T 561 310 4079  
F 850 681 6036

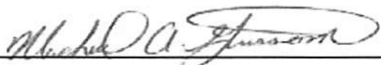
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The Parties agree that all other terms and conditions shall remain in full and effect.

This Addendum has been signed by the authorized representatives of the parties and shall be effective on the date signed by the County.

By:   
Mike Grissom  
Buchanan Ingersoll & Rooney PC

Date: 8/14/23

By: \_\_\_\_\_  
Franklin White, Chairman  
Board of County Commissioners  
Suwannee County, Florida

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Barry Baker  
Clerk of Court

# Buchanan

Mike Grissom  
[Mike.Grissom@bipe.com](mailto:Mike.Grissom@bipe.com)

215 S. Monroe Street, Suite 301  
Tallahassee, FL 32301  
T 561 310 4079  
F 850 681 6036

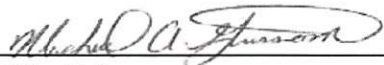
## Buchanan Ingersoll and Rooney & Suwannee County, Florida ADDENDUM #2

This "Addendum #2" is made by and between Buchanan Ingersoll & Rooney PC ("BIR" or the "Firm") and Suwannee County, Florida (the "County") to amend their existing Addendum # 1 for Florida Government Relations (Non-Legal) Services dated September 20, 2022 (the "Agreement"). BIR and the County are sometimes collectively referred to as the "Parties."

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The Parties agree that all other terms and conditions shall remain in full and effect.

This Addendum has been signed by the authorized representatives of the parties and shall be effective on the date signed by the County.

By:   
Mike Grissom  
Buchanan Ingersoll & Rooney PC

Date: 8/14/23

By: \_\_\_\_\_  
Franklin White, Chairman  
Board of County Commissioners  
Suwannee County, Florida

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Barry Baker  
Clerk of Court

**SUWANNEE COUNTY**

**Economic Development**

**Executive Summary**

**Objective:** Approval and authorization to execute renewal of employment agreement with Economic Development Director.

**Considerations:** The Economic Development Director's contract will expire in January of 2024. This request proposes a renewal of that contract to September 2028.

**Budget Impact:** This item is anticipated to be approved as part of the 2024 adopted county budget.

**Recommendation:** Approval and renewal of this employment agreement.

Respectfully submitted,

Dated: August 29, 2023

Jimmy Norris,  
Economic Development Director

# **SUWANNEE COUNTY**

## **Administration**

### **Executive Summary**

#### **Objective:**

Approval of renewal of resolution declaring the Local State of Emergency due to Hurricane Idalia.

#### **Considerations:**

Suwannee County declared a Local State of Emergency on Sunday, August 27, 2023, due to Hurricane Idalia.

Section 252.38(3)(a), Florida Statute empowers political subdivisions to declare a State of Local Emergency for a period of up to seven (7) days but may be extended, as necessary, in 7-day increments.

Suwannee County suffered substantial damage from Hurricane Idalia and will need to continue renewing the LSE until Suwannee County has been repaired to pre-storm condition.

#### **Budget Impact:**

N/A

#### **Recommendation:**

Staff respectfully requests that the Suwannee County Board of County Commissioners approve the renewal of the resolution declaring the Local State of Emergency due to Hurricane Idalia.

Respectfully submitted,

Greg Scott,  
County Administrator

Dated: September 7, 2023

**RESOLUTION 2023 - \_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SUWANNEE COUNTY, FLORIDA, DECLARING A LOCAL STATE OF EMERGENCY; AUTHORIZING AND DIRECTING THE SUWANNEE COUNTY EMERGENCY MANAGEMENT DIRECTOR TO TAKE WHATEVER PRUDENT ACTIONS AS MAY BE NECESSARY TO PROTECT THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS OF SUWANNEE COUNTY; WAIVING PROCEDURES AND FORMALITIES DURING THE PERIOD OF SUCH EMERGENCY PURSUANT TO THIS DECLARATION; APPOINTING COUNTY MANAGER AS AUTHORIZED AGENT FOR THE COUNTY; AND AUTHORIZING REPAIRS TO PUBLIC AND PRIVATE ROADS TO ENSURE SAFE TRAVEL FOR THE CITIZENS OF SUWANNEE COUNTY.**

**WHEREAS**, Hurricane Idalia struck Suwannee County on Wednesday August 30, 2023. Hurricane Idalia caused significant damage to private and public property, critical infrastructure and the health and safety of the citizens of Suwannee County; and

**WHEREAS**, Hurricane Idalia caused damage to public and private roads via downed trees, erosion and other damage which compromises the life and property of citizens of Suwannee County; and

**WHEREAS** the damage caused by Hurricane Idalia is still being processed and more than 90% of the citizens of Suwannee County remain without power and other critical resources/infrastructure; and

**WHEREAS**, Section 252.38(3)(a), Florida Statutes empowers political subdivisions to declare a State of Local Emergency for a period of up to seven (7) days, but may be extended, as necessary, in 7-day increments; and

**WHEREAS**, Governor Ron Desantis has issued Executive Order Number 23-171 which proclaim that a State Of Emergency exists in over 33 counties in Florida including Suwannee County; and

**WHEREAS**, Section 252.38(3)(a), Florida Statutes empowers political subdivisions to waive the procedures and formalities otherwise required by law pertaining to:

1. Performance of public work and taking whatever prudent action is necessary to ensure the health, safety and welfare of the community;
2. Entering into contracts;
3. Incurring obligations;
4. Employment of permanent and temporary workers;
5. Utilization of voluntary workers;
6. Rental of equipment;
7. Acquisition and distribution with or without compensation of supplies, material and facilities; and
8. Appropriation and expenditure of public funds; and

**WHEREAS**, Section 501.160, Florida Statutes, prohibits price gouging in a declared State of Emergency.

**BE IT THEREFORE RESOLVED** by the Board of County Commissioners for Suwannee County, Florida, pursuant to Section 252.38(3)(a), Florida Statutes, as follows

**Section 1.** A State of Emergency exists in Suwannee County, Florida.

**Section 2.** The County's Emergency Management Director shall coordinate all emergency management activities as may be prudent and necessary to protect the health, safety and welfare of the residents of Suwannee County and all County agencies are directed to provide any assistance necessary under the authority of Florida Statute 252 and the Suwannee County Comprehensive Emergency Management Plan.

**Section 3.** The normal procedures and formalities required by law are hereby waived during the declared period of emergency, and any extension thereof, as they pertain to:

- a. Performance of public work and taking whatever prudent action is necessary to ensure the health, safety and welfare of the community;
- b. Entering into contracts;
- c. Incurring obligations;
- d. Employment of permanent and temporary workers;
- e. Utilization of voluntary workers;
- f. Rental of equipment;
- g. Acquisition and distribution with or without compensation of supplies, material and facilities; and
- h. Appropriation and expenditure of public funds.

**Section 4.** During the pendency of the state of emergency, the County Manager is the authorized agent of the County and shall have full authority to execute any of the contracts or obligations contemplated by Section 3 on behalf of the County.

**Section 5.** During the pendency of the emergency the County shall repair roads in the county – be they public or private – as may be necessary to protect the life and property of the citizens of Suwannee County. Such expenditures serve a valid public purpose during the emergency by ensuring that Suwannee County citizens can safely travel throughout the county, but most importantly to their homes, businesses, and places of worship.

**Section 6.** This resolution is an extension of Suwannee County Resolution 2023-35 and all powers and findings made herein shall apply *nunc pro tunc* to the date Suwannee County Resolution 2023-35 was adopted.

**(REMAINDER OF PAGE LEFT INTENTIONALLY BLANK)**

**Section 7.** This emergency declaration shall be in full force and effect from its adoption herein of:  
Time \_\_\_\_\_ Date: \_\_\_\_\_, 2023 and shall be valid for seven (7)  
days unless extended.

**ADOPTED** this \_\_\_\_\_ day of September, 2023

**BOARD OF COUNTY COMMISSIONERS  
SUWANNEE COUNTY, FLORIDA**

\_\_\_\_\_  
**Franklin White  
Chairman**

**Attest:**

\_\_\_\_\_  
**BARRY A. BAKER  
Clerk of Court**



**SUWANNEE COUNTY**

County Attorney  
Executive Summary


Objective:

The County passed Suwannee County Resolution 2023-31 extending a line of credit with First Federal Bank. After passing typos regarding dates of maturity were discovered which need correction (changed from 2023 to 2025). The proposed resolution repeals 2023-31 and authorizes the line of credit with correct maturity date.

Recommendation

- Execute the authorizing resolution to execute the LOC and CD renewal.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Adam Morrison", with a long horizontal flourish extending to the right.

Adam Morrison  
County Attorney

**A RESOLUTION FURTHER SUPPLEMENTING RESOLUTION NO. 2013-26 ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF SUWANNEE COUNTY, FLORIDA, ON MAY 7, 2013, AS HERETOFORE AMENDED, WHICH RESOLUTION AUTHORIZED THE ISSUANCE BY THE COUNTY OF A \$3,500,000 PROMISSORY NOTE IN FAVOR OF FIRST FEDERAL BANK OF FLORIDA; FOR THE PURPOSE OF PROVIDING FOR THE CONTINUED ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS TO THE ECONOMIC CATALYST SITE IN THE COUNTY AND FOR ADDITIONAL ROAD, INFRASTRUCTURE AND CAPITAL IMPROVEMENTS IN THE COUNTY; AUTHORIZING THE CONTINUATION OF SUCH PROMISSORY NOTE, AN INCREASE IN THE INTEREST RATE OF SUCH PROMISSORY NOTE TO 5.75 % AND THE EXTENSION OF THE MATURITY DATE OF SUCH PROMISSORY NOTE AND THE RELATED LOAN DOCUMENTS TO AUGUST 7, 2025; AUTHORIZING THE EXECUTION AND DELIVERY OF A FIFTH AMENDMENT TO LOAN DOCUMENTS BETWEEN THE COUNTY AND FIRST FEDERAL BANK F/K/A FIRST FEDERAL BANK OF FLORIDA, IN CONNECTION THEREWITH; AUTHORIZING THE APPROVAL OF THE FORM AND EXECUTION OF SUCH FIFTH AMENDMENT TO LOAN DOCUMENTS; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SUWANNEE COUNTY, FLORIDA, as follows:**

SECTION I. AUTHORITY FOR THIS RESOLUTION. This Resolution is adopted pursuant to the provisions of Chapter 125, Part I, Florida Statutes, as amended, including, but not limited to, Section 125.045, Florida Statutes, as amended, and other applicable provisions of law.

SECTION 2. FINDINGS. It is hereby ascertained, determined and declared that:

A. The Board of County Commissioners of Suwannee County, Florida (the "County"), adopted Resolution No. 2013-26 on May 7, 2013 (the "Original Resolution"), wherein it determined, among other things, that it was necessary and desirable to obtain a line of credit (the "Loan") for the acquisition and construction of improvements to the economic catalyst site in the County for which certain grants are available to the County, including, but not limited to, land clearing and preparation, infrastructure improvements and water and sewer improvements to such site, the Perimeter Road project, and other road and infrastructure improvement projects (collectively the "2013 Project"), which 2013 Project has promoted job creation and capital investment in the County, and that it would be in the best financial interest of the County to obtain the Loan through private

SUWANNEE COUNTY RESOLUTION NO.: \_\_\_\_\_

placement from First Federal Bank f/k/a First Federal Bank of Florida (the "Lender") to finance a part of the cost of the 2013 Project pending receipt of such grants.

B. In connection with the Loan, the County executed and delivered that certain Promissory Note dated May 7, 2013 made by the County in favor of the Lender (the "Note"), that certain Business Loan Agreement dated May 7, 2013, between the County and the Lender (the "Loan Agreement"), and that certain Assignment of Deposit Account dated May 7, 2013, made by the County in favor of the Lender, as amended (the "Assignment").

C. The Board of County Commissioners of the County adopted Resolution No. 2015-33 on May 5, 2015, amending and supplementing the Original Resolution (collectively, the "Note Resolution"), wherein it determined, among other things, that it was necessary and desirable to provide for the continued acquisition and construction of improvements to the economic catalyst site in the County, provide for additional road, infrastructure and capital improvements in the County (collectively, the "2015 Project"), authorize the extension of the maturity date of the Note and the related loan documents to May 7, 2017, and authorize the execution and delivery of an Amendment to Loan Documents dated as of May 7, 2015, between the County and the Lender, in connection therewith.

D. The Board of County Commissioners of the County adopted Resolution No. 2017-53 on August 15, 2017 further amending and supplementing the Original Resolution (collectively, the "Note Resolution"), wherein it determined, among other things, that it was necessary and desirable to provide for the continued acquisition and construction of improvements to the economic catalyst site in the County, provide for additional mad, infrastructure and capital improvements in the County (collectively, the "2017 Project") to authorize the extension of the maturity date of the Note and the related loan documents to May 7, 2019, and authorize the execution and delivery of an Amendment to Loan Documents dated as of May 7, 2017, between the County and the Lender, in connection therewith,

E. At the County's Board of County Commissioners meeting held on May 21, 2019, the County approved by motion the further renewal of the Note in order to continue to finance a part of the continuing costs of the 2013 Project and 2015 Project; and the County desired to continue the Loan and extend the maturity date of the Note and related loan documents to May 7, 2021.

F. The Board of County Commissioners of the County adopted Resolution No. 2021-32 on May 18, 2021 further amending and supplementing the Original Resolution (collectively, the "Note Resolution"), wherein it determined, among other things, that it was necessary and desirable to provide for the continued acquisition and construction of improvements in the County and provide for additional infrastructure and capital improvements in the County and to authorize the extension of the maturity date of the Note and the related loan documents to May 7, 2023, and authorize the execution and delivery of an Amendment to Loan Documents dated as of May 7, 2023, between the County and the Lender, in connection therewith,

SUWANNEE COUNTY RESOLUTION NO.: \_\_\_\_\_

G. The Lender requires an increase to the interest rate on the Note to 5.75% (2% above the interest rate on the certificate of deposit which is collateral for the loan), provided such continuation of the Loan and such extension of the maturity date are permitted to allow for such financing of a part of the continuing costs of the continuing grant and road, infrastructure and capital improvement projects.

H. It is hereby determined to be in the best financial interest of the County to continue the Loan, increase the interest rate on the Note to 5.75% and extend the maturity date of the Note and the related loan documents to August 7, 2025, as described herein, in order to finance a part of the continuing costs of grant projects and for additional road, infrastructure and capital improvements in the county pending receipt of related grants and/or finalization of permanent financing for such projects.

I. It is necessary and desirable to provide for the execution and delivery of a Fifth Amendment to Loan Documents between the County and the Lender to provide for such continuation, increase in interest rate and extension of the maturity date in the manner hereinafter provided.

J. All other terms of the Note, the Loan Agreement and the Assignment, as heretofore amended, shall remain the same and the amounts due under the Note shall remain payable solely from the collateral described herein and in the Note Resolution, all to the extent and in the manner provided in the Note Resolution and in the Note, the Loan Agreement and the Assignment.

**SECTION 3. AUTHORIZING OF CONTINUATION OF LOAN, INCREASE IN INTEREST RATE AND EXTENSION OF MATURITY DATE.** The continuation of the Loan, the increase in the interest rate on the Note to 5.75% and the extension of the maturity date of the Note and the related loan documents to August 7, 2025, for the purpose of financing a part of the continuing costs of the continuing grant and road, infrastructure and capital improvement projects, is hereby authorized,

**SECTION 4. SECURITY FOR THE NOTE.** The payment of principal of and interest on the Note shall continue to be secured by a lien upon and an assignment of the County's certificate of deposit described in the Assignment, all in the manner and to the extent provided in the Loan Agreement and the Assignment. The Note shall not constitute a general obligation or indebtedness of the County and the Lender shall never have the right to require or compel the levy of taxes upon any property of or in the County for the payment of the principal of and interest on the Note.

**SECTION 5. APPROVAL OF FORM OF FIFTH AMENDMENT TO LOAN DOCUMENTS.** The form of the Fifth Amendment to Loan Documents shall be approved by the County Attorney and the Chairman. The Chairman, or in his absence, the Vice Chairman of the Board of County Commissioners (the "Chairman") and the Clerk of the Board of County Commissioners or any Deputy Clerk (the "Clerk") are each hereby authorized to execute and deliver such instrument in the form finally approved by the County Attorney and the Chairman with approval to be conclusively

evidenced by such designated officer's execution thereof, and to take such other actions as shall be necessary to amend the loan documents in the manner provided herein.

**SECTION 6. USE OF LOAN PROCEEDS.** It is the intent of the Board of County Commissioners of the County that the loan proceeds derived from the Note continue to fund upfront outlays associated with reimbursable grants and road, infrastructure and capital improvement projects as described herein. Once grant funds are received or permanent financing arrangements are finalized and funds received, the proceeds will be applied toward the outstanding loan balance on the Note.

**SECTION 7. FURTHER AUTHORITY.** The Chairman, the Clerk and other appropriate County officers are hereby authorized and directed to take such other actions and execute and carry out such agreements and instruments as may be necessary or useful to implement the Loan in the manner provided herein and in the Note Resolution, as hereby amended or supplemented, and in the Note, the Loan Agreement and the Assignment.

**SECTION 8. REPEAL OF INCONSISTENT PROVISIONS.** All resolutions or parts thereof in conflict with this Resolution are hereby repealed to the extent of such conflict, including but not limited to Suwannee County Resolution 2023-31.

**SECTION 9. SEVERABILITY,** In the event that any portion or section of this Resolution is determined to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such decision shall in no manner affect the remaining portions or sections of this Resolution, which shall remain in full force and effect.

**SECTION 10. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its passage and adoption.

**PASSED AND DULY ADOPTED** in regular session with a quorum present and voting, by the Board of County Commissioners this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Attest:

**BOARD OF COUNTY COMMISSIONERS OF  
SUWANNEE COUNTY, FLORIDA**

\_\_\_\_\_  
Barry A. Baker  
County Clerk

\_\_\_\_\_  
Franklin White  
Chairperson

SUWANNEE COUNTY RESOLUTION NO.: \_\_\_\_\_

SUWANNEE COUNTY RESOLUTION NO.: \_\_\_\_\_

# **SUWANNEE COUNTY**

## **Administration**

### **Executive Summary**

**Objective:**

Authorization to advertise for bids for polypropylene pipe for stormwater.

**Considerations:**

The current company can not honor the prices submitted a year ago.

The Road Department uses the polypropylene pipe in areas that remain wet due to nearby water, etc.

**Budget Impact:**

N/A

**Recommendation:**

Staff respectfully requests that the Suwannee County Board of County Commissioners authorize staff to advertise bids for polypropylene pipe for stormwater.

Respectfully submitted,

Dated: September 7, 2023

Greg Scott,  
County Administrator

# **SUWANNEE COUNTY**

## **Administration**

### **Executive Summary**

#### **Objective:**

Authorization to purchase 2023 F-250 from Alan Jay Fleet Sales in the amount of \$55,364 utilizing Sourcewell Contract No. 2023 091521-NAF-060920-NAF for the Road Department.

#### **Considerations:**

The order was placed on March 16, 2023 for purchase of the vehicle.

The purchase is utilizing Sourcewell Contract No. 2023 091521-NAF-060920-NAF.

#### **Budget Impact:**

This is a budgeted item.

#### **Recommendation:**

Staff respectfully request the Suwannee County Board of County Commissioners to authorize the purchase of a 2023 Ford F-250 4WD for the Road Department.

Respectfully submitted,

Dated: September 1, 2023

Greg Scott,  
County Administrator





Awarded Contract

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234	WWW.ALANJAY.COM	36291-3
Corporate Office	2003 U.S. 27 South	MOBILE 863-381-3411	Mailing Address	P.O. BOX 9200
	Sebring, FL 33870	FAX 863-402-4221		Sebring, FL 33871-9200

ORIGINAL QUOTE DATE  
2/23/2022

## QUICK QUOTE SHEET

REVISED QUOTE DATE  
3/16/2023

REQUESTING AGENCY	SUWANNEE COUNTY BOCC		
CONTACT PERSON	SHANNON ROBERTS	EMAIL	<a href="mailto:Shannonr@suwcountyfl.gov">Shannonr@suwcountyfl.gov</a>
PHONE	386-590-0732	MOBILE	386-590-0732
		FAX	386-362-1032

**SOURCEWELL (FORMERLY NJPA) CONTRACT # 2023 091521-NAF & 060920-NAF** [www.NationalAutoFleetGroup.com](http://www.NationalAutoFleetGroup.com)

MODEL X2B 600A MSRP \$47,575.00

2023 FORD F-250 SUPER CAB 4WD XL 8' BED 164" WB

**CUSTOMER ID 31596 (Not built)** BASE VEHICLE PRICE **\$44,309.00**

**BED LENGTH 8' BED**

\*\* All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	
Z1 AS	EXTERIOR COLOR OXFORD WHITE WITH MEDIUM EARTH GRAY HD VINYL 40/20/40 SPLIT BENCH SEAT INCLUDES CENTER ARMREST WITH CUPHOLDERS, STORAGE, AND DRIVERS SIDE MANUAL LUMBAR.	\$0.00
996 44S	6.2L EFI V8 ENGINE WITH 6-SPEED AUTOMATIC TRANSMISSION.	\$0.00
X3E	3.73 E-LOCKING REAR DIFFERENTIAL.	\$385.00
90L	Power Equipment Group -inc: Deletes passenger side lock cylinder, upgraded door-trim panel, Accessory Delay, Advanced Security Pack, SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors, MyKey, owner controls feature, Power Locks, Remote Keyless Entry, Folding Trailer Tow Mirrors w/Power Heated Glass, manual telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals, Power Front Side Windows, 1-touch up/down driver/passenger window	\$910.00
TT	FACTORY TRAILER TOW HITCH STANDARD.	\$0.00
52B	ELECTRIC BRAKE CONTROLLER	\$265.00
18B	BLACK PLATFORM RUNNING BOARDS	\$440.00
94P	Pre-Collision Assist -inc: Automatic Emergency Braking (AEB), automatic high beam and forward collision warning	\$110.00
153	FRONT LICENSE PLATE BRACKET	\$0.00

**FACTORY OPTIONS \$2,110.00**

CONTRACT OPTIONS	DESCRIPTION	
NO-TEMP	TEMP TAG NOT REQUESTED, CUSTOMER WILL HANDLE THEIR OWN TAG WORK.	\$0.00
DVA SLU98ASW	8' Reading Standard Line utility body factory powder coated white with SST paddle latches (Includes 2nd stage MSO, weight slip, & final-stage manufacturers completed vehicle certification.)	\$7,345.00
DVA RBM	Reading - Recessed Bumper in lieu of Straight Step Bumper	\$105.00
CAMERA RELOCATE	TRANSFER FACTORY CAMERA FROM PICK UP GATE TO SERVICE BODY	\$260.00
HD USOB-TB	HD Scorpion spray on bed liner applied inside cargo area, tops of boxes, and rear bumper of 8' & 9' utility body.	\$1,235.00

**CONTRACT OPTIONS \$8,945.00**

SOURCEWELL (FORMERLY NJPA) CONTRACT # 2023 091521-NAF & 060920-NAF [www.NationalAutoFleetGroup.com](http://www.NationalAutoFleetGroup.com)

Empty space for vehicle details			
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TRADE IN		VEHICLE TOTAL	\$46,419.00
		MSRP DISCOUNT	2.4%
		ACCESSORY TOTAL	\$8,945.00
		CUSTOMER PRICE	\$55,364.00
	YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~		\$0.00
	<b>TOTAL COST LESS TRADE IN(S)</b>	<b>QTY</b>	<b>1</b>
			<b>\$55,364.00</b>

Estimated Annual payments for 60 months paid in advance: \$12,399.26  
 Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments **QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS**

VEHICLE QUOTED BY **CHRIS WILSON** FLEET SALES MANAGER [chris.wilson@alanjay.com](mailto:chris.wilson@alanjay.com)  
*"I Want to be Your Fleet Provider"*  
*I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.*

# ALAN JAY FLEET SALES

Toll Free 800-252-6529 Direct 863-402-4234

**INVOICE #** FPEC26937  
**DATE** 02-Aug-23

SOLD TO: SUWANNEE COUNTY BOCC						
SELLING DEALER ALAN JAY FORD LINCOLN MERCURY					General Information	
STREET ADDRESS 13150 80TH TERRACE					Sourcewell (Formerly NJPA)	
CITY LIVE OAK			STATE FL	ZIP CODE 32060	2023 091521-NAF & 060920-NAF	
FLA. SALES TAX EXEMPTION # 85-8012971280C-3		PHONE NUMBER (386) 590-0732	FAX NUMBER (386) 362-1032		SPECIFICATION NUMBER (if applicable) 239	
CUSTOMER PURCHASE ORDER NUMBER 1-0495					www.nationalautofleetgroup.com	
CUST ID: 31596 (Not built)						
YEAR	MAKE	MODEL	CAR	KEY CODE	ORDER #	SALESPERSON
2023	FORD	X2B 600A		p0889	N639	WILSON, C.
VIN 1FT7X2BA2 PEC26937			COLOR WHITE		DESCRIPTION	SALE
OPTIONAL EQUIPMENT & ACCESSORIES					BASE PRICE	
EXTERIOR COLOR OXFORD WHITE WITH MEDIUM EARTH GRAY HD VINYL 40/20/40 SPLIT BENCH SEAT INCLUDES CENTER ARMREST WITH CUPHOLDERS, STORAGE, AND DRIVERS SIDE MANUAL LUMBAR.					Z1 AS	\$0.00
6.2L EFI V8 ENGINE WITH 6-SPEED AUTOMATIC TRANSMISSION.					996 44S	\$0.00
3.73 E-LOCKING REAR DIFFERENTIAL.					X3E	\$385.00
Power Equipment Group -inc: Deletes passenger side lock cylinder, upgraded door-trim panel, Accessory Delay, Advanced Security Pack, SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors, MyKey, owner controls feature, Power Locks, Remote Keyless Entry, Folding Trailer Tow Mirrors w/Power Heated Glass, manual telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals, Power Front Side Windows, 1-touch up/down driver/passenger window					90L	\$910.00
FACTORY TRAILER TOW HITCH STANDARD.					TT	\$0.00
ELECTRIC BRAKE CONTROLLER					52B	\$265.00
BLACK PLATFORM RUNNING BOARDS					18B	\$440.00
Pre-Collision Assist -inc: Automatic Emergency Braking (AEB), automatic high beam and forward collision warning					94P	\$110.00
FRONT LICENSE PLATE BRACKET					153	\$0.00
FACTORY OPTIONS						\$2,110.00
TEMP TAG NOT REQUESTED, CUSTOMER WILL HANDLE THEIR OWN TAG WORK.					NO-TEMP	\$0.00
8' Reading Standard Line utility body factory powder coated white with SST paddle latches (Includes 2nd stage MSO, weight slip, & final-stage manufacturers completed vehicle certification.)					DVA SLU98ASW	\$7,345.00
Reading - Recessed Bumper in lieu of Straight Step Bumper					DVA RBM	\$105.00
TRANSFER FACTORY CAMERA FROM PICK UP GATE TO SERVICE BODY					CAMERA RELOCATE	\$260.00
HD Scorpion spray on bed liner applied inside cargo area, tops of boxes, and rear bumper of 8' & 9' utility body.					HD USOB-TB	\$1,235.00

# ALAN JAY FLEET SALES

Toll Free 800-252-6529 Direct 863-402-4234

INVOICE# FPEC26937

DATE 02-Aug-23

SOLD TO: SUWANNEE COUNTY BOCC

SELLING DEALER ALAN JAY FORD LINCOLN MERCURY				<b>General Information</b>	
STREET ADDRESS 13150 80TH TERRACE				Sourcewell (Formerly NJPA)	
CITY LIVE OAK		STATE FL	ZIP CODE 32060		
FLA. SALES TAX EXEMPTION # 85-8012971280C-3		PHONE NUMBER (386) 590-0732	FAX NUMBER (386) 362-1032		
CUSTOMER PURCHASE ORDER NUMBER 1-0495				2023 091521-NAF & 060920-NAF SPECIFICATION NUMBER (if applicable) 239	
CUST ID: 31596 (Not built)				<a href="http://www.nationalautofleetgroup.com">www.nationalautofleetgroup.com</a>	

YEAR	MAKE	MODEL	CAR	KEY CODE	ORDER #	SALESPERSON
2023	FORD	X2B 600A		p0889	N639	WILSON, C.
VIN		COLOR		DESCRIPTION		SALE
1F77X2BA2 PEC26937		WHITE				
CONTRACT OPTIONS						\$8,945.00

TRADE IN  
YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~

--	--

REMIT PAYMENT TO:			
Alan Jay Fleet Sales	FEID #	Tire & Battery Fee \$6.50	
P.O. BOX 9200, SEBRING, FL 33871-9200	59-3533025	SALES TAX EXEMPT	
		TOTAL QTY 1	\$55,364.00

# **SUWANNEE COUNTY**

## **Administration**

### **Executive Summary**

#### **Objective:**

To request the Board of County Commissioners to grant permission for staff to begin negotiations with the RFQ respondents for Professional Engineering services. (RFQ 2023-15)

#### **Consideration**

RFQs were opened on August 15, 2023

A committee of County employees ranked the RFQs.

Once negotiations have been completed, an agreement will be presented to the Board for approval.

#### **Recommendation:**

Staff respectfully requests the Suwannee County Board of County Commissioners to grant permission for staff to begin negotiations with the RFQ respondents for Professional Engineering services.


Respectfully submitted,

Dated: September 7, 2023

Greg Scott,  
County Administrator

**SUWANNEE COUNTY BOARD OF COUNTY COMMISSIONERS  
PROFESSIONAL ENGINEERING SERVICES  
SCORE SHEET TABULATIONS - RFQ NUMBER 2023-15**

Reviewer's Name	Dewberry Engineers, Inc.	J Brown Professional Group, Inc.	North Florida Professional Services, Inc.	Pitman Engineering, LLC
Brenda Flanagan	94	96	97	96
Jason Furry	65	85	80	75
Ron Meeks	95	90	98	93
<b>Grand Totals</b>	257	271	275	264

*Hogan Woods* 

Tabulation By:

08 / 23 / 23

Date:

# **SUWANNEE COUNTY**

## **Administration**

### **Executive Summary**

#### **Objective:**

To request the Board of County Commissioners to grant permission for staff to begin negotiations with the RFQ respondents for Architectural services.  
(RFQ 2023-16)

#### **Consideration**

RFQs were opened on August 15, 2023

A committee of County employees ranked the RFQs.

Once negotiations have been completed, an agreement will be presented to the Board for approval.

#### **Recommendation:**

Staff respectfully requests the Suwannee County Board of County Commissioners to grant permission for staff to begin negotiations with the RFQ respondents for Architectural services.

Respectfully submitted,

Greg Scott,  
County Administrator

Dated: September 7, 2023

**SUWANNEE COUNTY BOARD OF COUNTY COMMISSIONERS  
PROFESSIONAL ARCHITECTURAL SERVICES  
SCORE SHEET TABULATIONS - RFQ NUMBER 2023-16**

Reviewer's Name	Clemons, Rutherford & Associates, Inc.	JRA Architects, Inc.	The Lunz Group	PQH Group Design
Brenda Flanagan	90	83	86	84
Marcus Durham	99	87	95	97
Ron Meeks	96	95	94	92
<b>Grand Totals</b>	<b>285</b>	<b>265</b>	<b>275</b>	<b>273</b>

*Logan Woods*

Tabulation By:

08.23.23

Date:



**SUWANNEE COUNTY  
Administration  
Executive Summary**

**Objective:**

**Award bid for Courthouse generator/ATS site work to low bidder AKEA Inc.**

**Considerations:**

- **Award bid for the site work to connect the new generator and transfer switch to the Suwannee County Courthouse.**
- **AKEA was the low bidder for this project and full filled all of the requirements pertaining to our bid processes.**
- **AKEA's bid amount was \$96,357.00**
- **This is a budgeted item**

**Recommendation:**

**Approval to award the bid for Suwannee County Courthouse Generator/ ATS site work**

**Respectfully submitted, Dated: August 18, 2023**

**Suwannee County Facilities Director  
Marcus Durham**



## Administrative Services

13150 80<sup>th</sup> Terrace Live Oak, FL 32060

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Greg Scott, County Administrator

**Tabulation Bid No. 2023-14**

**Suwannee County Courthouse Generator/ATS with Site Work**

**Suwannee County, FL**

<b>Respondent Name</b>	<b>Location</b>	<b>Base Bid</b>
AKEA, Inc.	Gainesville	\$96,357.00
Zabatt Engine Services, Inc.	Jacksonville	\$173,487.67

# **SUWANNEE COUNTY**

## **Administration**

### **Executive Summary**

#### **Objective:**

Declare miscellaneous equipment and vehicles surplus and approve the sale of same.

#### **Considerations:**

County Departments no longer utilize miscellaneous equipment and vehicles. See the attached list.

County staff feels it best to sell the subject equipment and vehicles at a public auction.

#### **Recommendation:**

Respectfully request that Suwannee County Board of County Commissioners declare miscellaneous equipment and vehicles surplus and authorize the sale of same at a Public Auction.

Respectfully submitted,

Dated: September 5, 2023

Greg Scott,  
County Administrator

## Surplus Property for Auction

Fleet No.	Make	Model	VIN	Property Card No.
L-10	John Deere	544G	DW544G8542984	3772
	Ford 1993	Van	1FBNE31LXXHA93689	4363
T-32	GMC 1986	Dump Truck	1GDS8C4Y7DV510708	723
T-9	Ford 2003	F-250	1FDNF20P03EC57580	3561

# **SUWANNEE COUNTY**

## **Economic Development**

### **Executive Summary**

**Objective:** Renew agreement with Madden Media to continue advertising services for the Suwannee County Tourist Development office.

**Considerations:** Madden Media has been our advertising agency since 2019. Our advertising campaigns have proven to be very successful in promoting Suwannee County and we would like to continue working with them.

**Budget Impact:** TDC budgeted item.

**Recommendation:** Renew agreement with Madden Media as recommended by the TDC board.

Respectfully submitted,

Dated: August 25, 2023

Jimmy Norris,  
Economic Development Director



# MADDEN

31 N 6th Ave.  
Suite 105-157  
Tucson, AZ 85701  
Office: 520.322.0895  
mmcontracts@maddenmedia.com

Contract Number 00007821  
Expiration Date 11/30/2023

Account Name Suwannee County Tourist Development Council  
Contact Name Jimmy Norris  
Email jimmy@suwcountyfl.gov

Bill To Account Suwannee County Tourist Development Council  
Bill To Account Address 220 Pine Avenue SW  
Live Oak, FL 32064

Product	Sales Price	Quantity	Total Price
*Advertising Services	USD 100,000.00	1.00	USD 100,000.00

Description

Madden Media will follow the Suwannee County Strategic Marketing Plan (referencing the {2017} Gray Research Solutions) as well as Data Intelligence (referencing the {Madden 2019} Near Media Study) as a basis for the digital marketing campaigns for Fiscal Year 2023-2024.

Subtotal USD 100,000.00  
Grand Total USD 100,000.00

The architecture of the campaign will have 4 Core Pillars {Rivers (Suwannee & Ichetucknee), freshwater springs, outdoor recreation, and nature and agriculture) and will be the core concept that drives all stories, imagery, and messaging.

All will be based on intent-based pillars using the new assets created by the video/photo shoot that was completed in 2023, and using storytelling and additional digital tactics.

**DIGITAL TACTICS:**

- Google Search Engine Marketing (SEM) (enhanced by machine learning)
- Google Display Ads for (both Prospecting and Remarketing campaigns)
- Facebook & Instagram {Meta} Social Media Ads (both Prospecting and Remarketing campaigns)
- Google Discovery Ads
- Google Responsive Display Ads for (both Prospecting and Remarketing campaigns)
- Video Distribution (YouTube {Google}, embedded content {TDC website})

The 2023-2024 Suwannee County TDC Marketing & Media Plan includes strategic tourism planning, marketing execution, and brand development with the primary goals of increasing brand awareness and visitation for Suwannee County.



# MADDEN

31 N 6th Ave.  
Suite 105-157  
Tucson, AZ 85701  
Office: 520.322.0895  
mmcontracts@maddenmedia.com

Madden Media's full-service, comprehensive plan also includes the following services:

**MEDIA & WEB SERVICES:**

- Search Engine Marketing (SEM)
- Remarketing & Prospecting Display & Video Media Campaigns
- Website Content & Enhancements
- Website Hosting & Maintenance
- Search Engine Optimization (SEO)

**ACCOUNT & CREATIVE SERVICES:**

- Digital & Traditional Creative & Design
- Brochure Content, Design & Final Art
- Account Management
- Digital Media Management

Note: Madden Media will continually revitalize and optimize the SEM plan with AI tools to further enhance performance in tangent with Google's machine learning. Madden will also conduct a creative refresh utilizing the new assets collected from the 2023 video/photo shoot. Madden will continue to utilize tourism analytics to maximize brand awareness to key target markets.

## Terms & Conditions

[Madden Media Standard Terms & Conditions for Digital Marketing Services](https://maddenmedia.com/mm_digital_terms)  
[https://maddenmedia.com/mm\\_digital\\_terms](https://maddenmedia.com/mm_digital_terms)

[Madden Media Standard Terms & Conditions for Print Production and Advertising Services](https://maddenmedia.com/mm_print_terms)  
[https://maddenmedia.com/mm\\_print\\_terms](https://maddenmedia.com/mm_print_terms)

[Madden Media Standard Terms & Conditions for Professional Services](https://maddenmedia.com/mm_prof_services_terms)  
[https://maddenmedia.com/mm\\_prof\\_services\\_terms](https://maddenmedia.com/mm_prof_services_terms)

[Madden Media Standard Terms & Conditions for Madden Voyage and Voyage+ Services](https://maddenmedia.com/mm_voyage_terms)  
[https://maddenmedia.com/mm\\_voyage\\_terms](https://maddenmedia.com/mm_voyage_terms)

*By signing and accepting below you are acknowledging that you have read and agree to the specific terms outlined in this document and wish to proceed with the implementation of the aforementioned products and services.*

Authorized signature:

Print Name:

Date:

**ADDENDUM ONE (1) TO**  
**STANDARD TERMS AND CONDITIONS**  
**FOR DIGITAL AND PRINT MARKETING SERVICES**

Suwannee County, a political subdivision of the State of Florida (the "County" or "Advertiser") through its Tourist Development Council and Madden Media (the "MM" or "Publisher") have entered into certain contract document (s) designated as RFP 2019-08, the responsive renewal Quote 03688 and the accompanying Standard Terms and Conditions for Digital Marketing and Print Production and Advertising Services (collectively the "Contract") for the provision of certain website hosting and maintenance, marketing and advertising services for the Suwannee County Tourist Development Council and for good and valuable consideration, the receipt and sufficiency of which is acknowledged, the County and MM agree to the following Addendum to said Contract as follows:

1. Any provision of the Contract to the contrary notwithstanding, Florida law shall apply herein and in the interpretation and enforcement of the Contract without regard to Florida's choice of law rules and the County does not waive the County's home venue privilege as provided by Florida law. Accordingly, the venue for any action on the contract shall be the court of appropriate jurisdiction in Suwannee County, Florida. Any provision of the Contract to the contrary notwithstanding, County does not consent to submission to arbitration, binding or otherwise, for resolution of any claim under the contract.
2. Under Florida law, except in very limited circumstances, the County cannot indemnify a private entity. See, Florida Attorney General Opinions 2000-22 (2000); 93-34 (1993) Should the Contract provide for the County to indemnify the Lessor, notwithstanding such provision, the County shall only be bound to such provision to extent allowable under Florida law and all risk that such indemnity provision is unenforceable is on MM.
3. Under Florida law, the County cannot be required to pay interest or penalties for late payments except as set out in the Local Government Prompt Payment Act in Part VII, Ch. 218.70 et seq. , Florida Statutes.
4. Any provision of the Contract to the contrary notwithstanding, the County shall have no obligation to make payments under the Contract in any fiscal year in which the County's Board of County Commissioners has failed to appropriate funds for the Contract in the County's budget in accordance with the County's statutory budget process. In the event that funds are not appropriated for the Contract, then the Contract shall terminate as of September 30 of the last fiscal year for which funds were appropriated. The County shall notify the Lessor in writing of any such non-appropriation of funds at the earliest practical date.
5. Any provision of the Contract to the contrary notwithstanding, the County does not pledge the full faith and credit of the County, nor does the County pledge any ad valorem taxes or other moneys other than moneys lawfully levied under the Florida Local Option Tourist Development Tax, Florida Statute 125.0104, and appropriated by the County's Board of County Commissioners from time to time. MM shall not have the right to require or compel the County's Board of County Commissioners to exercise the County's ad valorem taxing power or appropriate



any funds to obtain payment or performance of any of the County's obligations created by the Contract.

6. Any provision of the Contract to the contrary notwithstanding, the parties mutually and forever waive the right to recover any consequential, incidental, indirect, special or punitive damages, including, without limitation, loss of future revenue, income or profits, in any legal proceeding(s) arising out of or relating to the Contract. This waiver shall apply to legal actions sounding in both contract and tort and shall apply whether or not the possibility of such damages has been disclosed in advance or could have been reasonably foreseen. This provision shall survive the termination of the Contract.
7. Any provision of the Contract to the contrary notwithstanding, all content produced for this campaign will be owned by the County.
8. At the end of the initial contract period, the parties may extend the agreement upon mutually agreed terms for periods of one year, said period coinciding with the fiscal year of the County, October 1 through September 30.
9. Any provision of the Contract notwithstanding, the County shall fully comply with all applicable public records laws and any requests for public records to which this agreement or work done pursuant to this agreement may be responsive.
10. The existence of this addendum shall be referenced in the documents making up the Contract as well as other documents approving and authorizing execution of the Contract. However, the failure to make any such reference(s) shall not affect the enforceability of this addendum.

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As the County's authorized representative

Date

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As MM's authorized representative

Date

# PROCLAMATIONS AND PRESENTATIONS

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Presentation of Financial Report for Fiscal Year 2021/22.  
(Brad Hough, Powell & Jones, CPA)

# **SUWANNEE COUNTY**

## **Administration**

### Executive Summary

#### **Objective:**

Adoption of Final Rate Resolution provided by Nabors Giblin & Nickerson associated with Fire Protection services.

#### **Considerations:**

Review of Final Rate Resolution for the new 2023-24 fiscal year.

#### **Recommendation:**

Approve & Adopt

Respectfully submitted,

Greg Scott,

County Administrator

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**SUWANNEE COUNTY, FLORIDA**

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**ANNUAL RATE RESOLUTION  
FOR FIRE PROTECTION SERVICES**

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**ADOPTED SEPTEMBER 5, 2023**

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**RESOLUTION NO. 2023-\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SUWANNEE COUNTY, FLORIDA, RELATING TO THE PROVISION OF FIRE PROTECTION SERVICES, FACILITIES AND PROGRAMS IN THE SUWANNEE COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR FIRE PROTECTION SERVICES; CONFIRMING THE PRELIMINARY RATE RESOLUTION; REIMPOSING FIRE PROTECTION ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE SUWANNEE COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR FIRE PROTECTION SERVICES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023; APPROVING THE RATE OF ASSESSMENT; APPROVING THE UPDATED FIRE PROTECTION ASSESSMENT ROLL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners (the "Board") of Suwannee County, Florida (the "County"), has enacted Ordinance No. 2005-04 (the "Ordinance"), which authorizes the annual imposition of Service Assessments for fire protection services, facilities, and programs against Assessed Property located within the Suwannee County Municipal Service Benefit Unit for Fire Protection Services; and

**WHEREAS**, the reimposition of a Fire Protection Assessment for fire protection services, facilities, and programs each fiscal year is an equitable and efficient method of allocating and apportioning Fire Protection Assessed Costs among parcels of Assessed Property; and

**WHEREAS**, the Board desires to reimpose a fire protection assessment program in the Suwannee County Municipal Service Benefit Unit for Fire Protection Services using the procedures provided by the Ordinance, including the tax bill collection method for the Fiscal Year beginning on October 1, 2023; and

**WHEREAS**, on July 18, 2023, the Board adopted Resolution No. 2023-28 (the "Preliminary Rate Resolution") containing a brief and general description of the fire protection services, facilities and programs to be provided to Assessed Property; describing the method of apportioning the Fire Protection Assessed Cost to compute the Fire Protection Assessment for fire protection services, facilities and programs against Assessed Property; estimating the rate of assessment; and directing the preparation of the updated Fire Protection Assessment Roll and provision of the notice required by the Ordinance; and

**WHEREAS**, pursuant to the provisions of the Ordinance, the Board is required to adopt an Annual Rate Resolution which establishes the rates of assessment and approves the updated Fire Protection Assessment Roll for the upcoming Fiscal Year, with such amendments as the Board deems appropriate, after hearing comments and objections of all interested parties; and

**WHEREAS**, the updated Fire Protection Assessment Roll has heretofore been made available for inspection by the public, as required by the Ordinance; and

**WHEREAS**, notice of a public hearing has been published and mailed, if required by the terms of the Ordinance, which provides notice to all interested persons of an opportunity to be heard; the proof of publication being attached hereto as Appendix B and the affidavit of mailing being attached hereto as Appendix A; and

**WHEREAS**, a public hearing was held on September 5, 2023, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SUWANNEE COUNTY, FLORIDA:**

**SECTION 1. AUTHORITY.** This resolution is adopted pursuant to the Ordinance (Ordinance No. 2005-04); the Amended and Restated Initial Assessment Resolution (Resolution No. 2021-39); the Amended and Restated Final Assessment Resolution (Resolution No. 2021-46); the Preliminary Rate Resolution (Resolution No. 2023-28); Article VIII, Section 1, Florida Constitution; sections 125.01 and 125.66, Florida Statutes; and other applicable provisions of law.

**SECTION 2. DEFINITIONS AND INTERPRETATION.**

(A) This Resolution constitutes the Annual Rate Resolution as defined in the Ordinance.

(B) All capitalized terms in this Resolution shall have the meanings defined in the Ordinance, the Amended and Restated Initial Assessment Resolution, the Amended and Restated Final Assessment Resolution, and the Preliminary Rate Resolution.

(C) Unless the context indicates otherwise, words imparting the singular number, include the plural number, and vice versa.

**SECTION 3. REIMPOSITION OF FIRE PROTECTION ASSESSMENTS.**

(A) The parcels of Assessed Property included in the updated Fire Protection Fire Protection Assessment Roll , which is hereby approved, are hereby found to be specially benefited by the provision of the fire protection services, facilities, and programs described in the Preliminary Rate Resolution in the amount of the Fire Protection Assessment set forth in the Fire Protection Assessment Roll , a copy of which was present or available for inspection at the above referenced public hearing and is incorporated herein by reference.



Additionally, the Fire Protection Assessment Roll, as approved, includes those Tax Parcels of Assessed Property that cannot be set forth in that Fire Protection Assessment Roll due to the provisions of Section 119.071(4), Florida Statutes, concerning exempt "home addresses."

(B) It is hereby ascertained, determined, and declared that each parcel of Assessed Property within the Suwannee County Municipal Service Benefit Unit for Fire Protection Services will be specially benefitted by the County's provision of fire protection services, facilities, and programs in an amount not less than the Fire Protection Assessment for such parcel, computed in the manner set forth in the Preliminary Rate Resolution.

(C) Adoption of this Annual Rate Resolution constitutes a legislative determination that all parcels assessed derive a special benefit in a manner consistent with the legislative declarations, determinations and findings as set forth in the Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution, and the Preliminary Rate Resolution from the fire protection services, facilities or programs to be provided and a legislative determination that the Fire Protection Assessments are fairly and reasonably apportioned among the properties that receive the special benefit as set forth in the Preliminary Rate Resolution.

(D) For the Fiscal Year beginning October 1, 2023, the estimated Fire Protection Assessed Cost to be assessed is \$2,569,330.00. The Fire Protection Assessments to be assessed and apportioned among benefitted parcels pursuant to the Cost Apportionment and Parcel Apportionment to generate the estimated Fire Protection Assessed Cost for the Fiscal Year commencing October 1, 2023, are hereby established as follows:

**FIRE PROTECTION ASSESSMENTS FOR FY 2023-24**

<b>Residential Property Use Categories</b>	<b>Rate</b>	<b>Billing Unit</b>
Residential	\$120.00	Per Dwelling Unit
<b>Non-Residential Property Use Categories</b>		
Non-Residential	\$0.12	Per Square Foot
<b>Land Property Use Categories</b>		
Parcel (≤ 160 acres)	\$23.37	Per Tax Parcel
Acres (> 160 acres capped at 640)	\$0.22	Per Acre

(E) As authorized in the Ordinance, the Maximum Assessment Rates that can, but are not required to, be assessed and apportioned among benefited parcels in future fiscal years without additional notice to Tax Parcel Owners as required by the Ordinance are hereby established as follows:

<b>Residential Property Use Categories</b>	<b>Rate</b>	<b>Billing Unit</b>
Residential	\$336.00	Per Dwelling Unit
<b>Non-Residential Property Use Categories</b>		
Non-Residential	\$0.29	Per Square Foot
<b>Land Property Use Categories</b>		
Parcel (≤ 160 acres)	\$57.78	Per Tax Parcel
Acres (> 160 acres capped at 640)	\$0.53	Per Acre

(F) The above rates of assessment are hereby approved. Fire Protection Assessments for fire protection services, facilities, and programs in the amounts set forth in the Fire Protection Assessment Roll are hereby levied and imposed on all parcels of Assessed Property included in such Fire Protection Assessment Roll for the Fiscal Year beginning October 1, 2023.

(G) The following exemptions are approved for the Fire Protection Assessment program:

- (1) No Fire Protection Assessment shall be imposed upon a parcel of

Government Property; however, Government Property that is owned by federal mortgage entities, such as the VA and HUD, shall not be exempted from the Fire Protection Assessment.

(2) No Fire Protection Assessment shall be imposed upon a Building categorized as Institutional Property whose Building use is wholly exempt from ad valorem taxation under Florida law.

(3) No Fire Protection Assessment shall be imposed on Agricultural Buildings.

(4) No Fire Protection Assessment shall be imposed against any Land that is classified as agricultural land pursuant to Section 193.461, Florida Statutes, or Buildings of Non-Residential Property located on a Tax Parcel that is classified as agricultural land pursuant to Section 193.461, Florida Statutes.

(H) Any shortfall in the expected Fire Protection Assessment proceeds due to any reduction or exemption from payment of the Fire Protection Assessments required by law or authorized by the Board shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Fire Protection Assessments.

(I) As authorized in Section 2.13 of the Ordinance, interim Fire Protection Assessments are also levied and imposed against all property for which a Building Permit is issued after adoption of this Annual Rate Resolution based upon the rates of assessment approved herein.

(J) Fire Protection Assessments shall constitute a lien upon the Assessed Property so assessed equal in rank and dignity with the liens of all state, county, district or

municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid.

(K) The Fire Protection Assessment Roll, as herein approved, together with the correction of any errors or omissions as provided for in the Ordinance, shall be delivered to the Tax Collector for collection using the tax bill collection method in the manner prescribed by the Ordinance.

(L) The Fire Protection Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix C. The Property Appraiser and Tax Collector shall apply the Fire Protection Assessment rates approved herein to any Tax Parcels of Assessed Property with exempt "home addresses" pursuant to Section 119.071(4), Florida Statutes.

**SECTION 4. CONFIRMATION OF PRELIMINARY RATE RESOLUTION.** The Preliminary Rate Resolution is hereby confirmed.

**SECTION 5. EFFECT OF ADOPTION OF RESOLUTION.** The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented (including, but not limited to, the determination of special benefit and fair apportionment to the Assessed Property, the method of apportionment and assessment, the rate of assessment, the Fire Protection Assessment Roll and the levy and lien of the Fire Protection Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the date of this Annual Rate Resolution.

**SECTION 6. EFFECTIVE DATE.** This Annual Rate Resolution shall take effect immediately upon its passage and adoption.

**PASSED, ADOPTED AND APPROVED THIS 5TH DAY OF SEPTEMBER, 2023.**

**BOARD OF COUNTY COMMISSIONERS OF  
SUWANNEE COUNTY, FLORIDA**

(SEAL)

By: \_\_\_\_\_  
Franklin White, Chair

ATTEST:

By: \_\_\_\_\_  
Barry A. Baker, Clerk

APPROVED AS TO FORM AND CONTENT:

By: \_\_\_\_\_  
Adam Morrison, County Attorney

**APPENDIX A**

**AFFIDAVIT REGARDING NOTICE MAILED TO PROPERTY OWNERS**

## **AFFIDAVIT OF MAILING**

BEFORE ME, the undersigned authority, personally appeared Greg Scott, who, after being duly sworn, deposes and says:


1. Greg Scott, as County Administrator of Suwannee County, Florida (the "County"), pursuant to the authority and direction received from the Board of County Commissioners, timely directed the preparation of the updated Fire Protection Assessment Roll and the preparation, mailing, and publication of notices in accordance with the Master Service Assessment Ordinance No. 2005-04 (the "Assessment Ordinance") and in conformance with the Preliminary Rate Resolution No. 2023-28 (the "Preliminary Rate Resolution").

2. In accordance with the Assessment Ordinance, Mr. Scott has caused the notices required by Section 2.05 of the Assessment Ordinance to be prepared in conformance with the Preliminary Rate Resolution and sent to such affected property owners if required. Each notice included the following information: the purpose of the assessment; the total amount proposed to be levied against each parcel; the unit of measurement to be applied against each parcel to determine the assessment; the number of such units contained within each parcel; the total revenue the County expects to collect by the assessment; a statement that failure to pay the assessment could result in foreclosure proceedings against the property as well as the initiation of proceedings to compel payment by any means authorized by law, including the collection of any delinquent amounts on a subsequent years' tax bill, which, if not paid, would cause a tax certificate to be issued against the property which may result in a loss of title; a statement that all affected property owners have a right to appear at the hearing and to file written objections

with the local governing board within 20 days of the notice; and the date, time, and place of the hearing.

3. On or before August 15, 2023, Mr. Scott directed the mailing of the above-referenced notices in accordance with Section 2.05 of the Assessment Ordinance and the Preliminary Rate Resolution by First Class Mail to each affected owner, at the addresses then shown on the real property assessment tax roll database maintained by the Suwannee County Property Appraiser for the purpose of the collection of ad valorem taxes.

FURTHER AFFIANTS SAYETH NOT.



\_\_\_\_\_  
Greg Scott, affiant

STATE OF FLORIDA  
COUNTY OF SUWANNEE

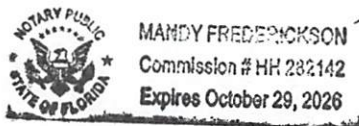
The foregoing Affidavit of Mailing was sworn to and subscribed before me, by means of  physical presence or  online notarization, this 23rd day of August, 2023 by Greg Scott, County Administrator, Suwannee County, Florida. He is personally known to me or has produced \_\_\_\_\_ as identification and did take an oath.



\_\_\_\_\_  
Printed Name: Mandy Frederickson  
Notary Public, State of Florida

At Large

My Commission Expires: October 29, 2026  
Commission No.: NH 282142





UNITED STATES DEPARTMENT OF JUSTICE

CRIME

INVESTIGATION OF THE ACTS OF VIOLENCE  
AND THE DESTRUCTION OF PROPERTY  
AND THE OBSTRUCTION OF JUSTICE  
AND THE OBSTRUCTION OF FEDERAL LAWS

INVESTIGATION OF THE ACTS OF VIOLENCE

INVESTIGATION OF THE ACTS OF VIOLENCE

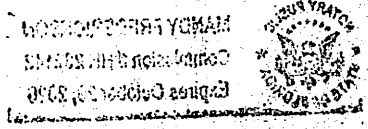
*[Handwritten signature]*

*[Faint text below signature]*

INVESTIGATION OF THE ACTS OF VIOLENCE  
AND THE DESTRUCTION OF PROPERTY  
AND THE OBSTRUCTION OF JUSTICE  
AND THE OBSTRUCTION OF FEDERAL LAWS

*[Handwritten signature]*

INVESTIGATION OF THE ACTS OF VIOLENCE  
AND THE DESTRUCTION OF PROPERTY  
AND THE OBSTRUCTION OF JUSTICE  
AND THE OBSTRUCTION OF FEDERAL LAWS



INVESTIGATION OF THE ACTS OF VIOLENCE  
AND THE DESTRUCTION OF PROPERTY  
AND THE OBSTRUCTION OF JUSTICE  
AND THE OBSTRUCTION OF FEDERAL LAWS

**APPENDIX B**  
**PROOF OF PUBLICATION**

The *Riverbend News*, published every Wednesday in the City of Live Oak, County of Suwannee and State of Florida

**AFFIDAVIT OF PUBLICATION**

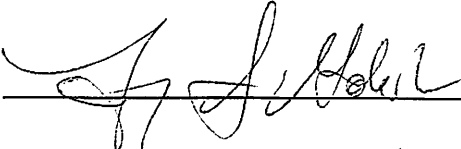
Before me, the undersigned authority personally appeared, **Lucy S Golub** who on oath says that she is the Manager for Classifieds & Legals for the *Riverbend News*, a weekly newspaper, published in Live Oak, Suwannee County, Florida, covering Hamilton, Lafayette and Suwannee Counties; that the attached copy of the advertisement being a:

**NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF FIRE PROTECTION SPECIAL ASSESMENTS**

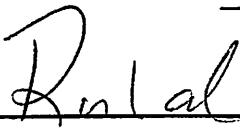
**Suwannee County BOCC – September 5, 2023**

was published in said newspaper in the issue of **August 16, 2023**

Affiant further says that the said *Riverbend News* a newspaper published at Live Oak, in Suwannee County, Florida, and that the said newspaper has heretofore been continuously published in said Suwannee County, Florida, each week and has been entered as first class mail matter at the post office in Live Oak, in said Suwannee County, Florida, and affiant further says that *Riverbend News* has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signed by: 

Sworn to and subscribed before me this 16 day of Aug 2023.





**Notary Public**  
**RACHAL DEMING**  
 Notary Public  
 State of Florida  
 Comm# HH204692  
 Expires 12/6/2025

**NOTICE OF HEARING TO IMPOSE AN PROVIDE FOR COLLECTION OF FIRE PROTECTION SPECIAL ASSESSMENTS**

Notice is hereby given that the Board of County Commissioners of Suwannee County, Florida will conduct a public hearing to consider the reimposition of annual fire protection special assessments for the provision of fire protection services within the boundaries of the Suwannee County Municipal Service Benefit Unit for Fire Protection Services, which includes all of the unincorporated areas of the County, for the fiscal beginning October 1, 2023 and future fiscal years.

The hearing will be held at 5:35 p.m. on September 5, 2023, at the Judicial Annex Building, 218 Parshey Street, Southwest, Live Oak, Florida, for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the County within 20 days of this notice. If a person decides to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the County Administrator's Office at (386) 364-3400, at least two (2) business days prior to the date of the hearing.

The assessment for each parcel of property will be based upon each parcel's classification and the total number of billing units attributed to that parcel. The following table reflects the proposed fire protection assessment schedules:


FIRE PROTECTION ASSESSMENTS FOR FY 2023-23		
Residential Property Use Categories	Rate	Billing Unit
Residential	\$130.00	Per Dwelling Unit
Non-Residential Property Use Categories		
Non-Residential	\$0.13	Per Square Foot
Land Property Use Categories		
Parcel (≤ 160 acres)	\$25.31	Per Tax Parcel
Acres (> 160 acres capped at 640)	\$0.24	Per Acre

MAXIMUM FIRE PROTECTION ASSESSMENTS FOR FUTURE FISCAL YEARS		
Residential Property Use Categories	Rate	Billing Unit
Residential	\$336.00	Per Dwelling Unit
Non-Residential Property Use Categories		
Non-Residential	\$0.29	Per Square Foot
Land Property Use Categories		
Parcel (≤ 160 acres)	\$57.78	Per Tax Parcel
Acres (> 160 acres capped at 640)	\$0.53	Per Acre

Copies of the Master Service Assessment Ordinance, the Amended and Restated Initial Assessment Resolution for Fire Protection Services, the Amended and Restated Final Assessment Resolution, the Preliminary Rate Resolution and the updated Fire Protection Assessment Roll are available for inspection at the Office of the County Administrator located at 13150 80th Terrace, Live Oak, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2023, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. If you have any questions, please contact the County Administrator at (386) 364-3400, Monday through Friday between 8:00 a.m. and 5:00 p.m.



08/16

**APPENDIX C**

**FORM OF CERTIFICATE TO  
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE  
TO  
NON-AD VALOREM ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am the Chairman of the Board of County Commissioners, or authorized agent of Suwannee County, Florida (the "County"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for fire protection services (the "Non-Ad Valorem Assessment Roll") for the County is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Suwannee County Tax Collector by September 15, 2023.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Suwannee County Tax Collector and made part of the above-described Non-Ad Valorem Assessment Roll this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

SUWANNEE COUNTY, FLORIDA

By: \_\_\_\_\_  
Name  
Title

[to be delivered to Tax Collector prior to September 15]

# **SUWANNEE COUNTY**

## **Administration**

### Executive Summary

#### **Objective:**

Adoption of Final Rate Resolution provided by Nabors Giblin & Nickerson associated with Solid Waste Services.

#### **Considerations:**

Review of Final Rate Resolution for the new 2023-24 fiscal year.

#### **Recommendation:**

Approve & Adopt

Respectfully submitted,

Greg Scott,

County Administrator

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**SUWANNEE COUNTY, FLORIDA**

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**ANNUAL RATE RESOLUTION  
FOR SOLID WASTE SERVICES**

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**ADOPTED SEPTEMBER 5, 2023**

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**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SUWANNEE COUNTY, FLORIDA, RELATING TO THE COLLECTION AND DISPOSAL OF SOLID WASTE AND RECOVERED MATERIALS IN THE SUWANNEE COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR SOLID WASTE SERVICES; CONFIRMING THE PRELIMINARY RATE RESOLUTION; REIMPOSING SOLID WASTE SERVICE ASSESSMENTS AGAINST RESIDENTIAL PROPERTY LOCATED WITHIN THE SUWANNEE COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR SOLID WASTE SERVICES; APPROVING THE RATE OF ASSESSMENT; APPROVING THE UPDATED SOLID WASTE ASSESSMENT ROLL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners (the "Board") of Suwannee County, Florida (the "County"), has enacted Ordinance No. 2005-04 (the "Ordinance"), which authorizes the imposition of annual Solid Waste Service Assessments for Solid Waste and Recovered Materials collection and disposal services, facilities, and programs against certain Residential Property within the Suwannee County Municipal Service Benefit Unit for Solid Waste Services; and

**WHEREAS**, the reimposition of an annual Solid Waste Service Assessment for Solid Waste and Recovered Materials collection and disposal services, facilities, and programs for each Fiscal Year is an equitable and efficient method of allocating and apportioning Solid Waste Cost among parcels of Residential Property; and

**WHEREAS**, the Board desires to reimpose an assessment program for Solid Waste and Recovered Materials collection and disposal services, facilities, and programs within

the Suwannee County Municipal Service Benefit Unit for Solid Waste Services using the tax bill collection method for the Fiscal Year beginning on October 1, 2023; and

**WHEREAS**, on July 18, 2023, the Board adopted Resolution No. 2023-29 (the "Preliminary Rate Resolution"), containing a brief and general description of the Solid Waste and Recovered Materials collection and disposal services, facilities, and programs to be provided to Residential Property, describing the method of apportioning the Solid Waste Cost to compute the Solid Waste Service Assessment for Solid Waste and Recovered Materials collection and disposal services, facilities, and programs against Residential Property, designating a rate of assessment, and directing preparation of the updated Solid Waste Assessment Roll for the Fiscal Year beginning October 1, 2023, and provision of the notice required by the Ordinance; and

**WHEREAS**, pursuant to the provisions of the Ordinance, the County is required to confirm or repeal the Preliminary Rate Resolution, with such amendments as the Board deems appropriate, after hearing comments and objections of all interested parties; and

**WHEREAS**, the updated Solid Waste Assessment Roll has heretofore been made available for inspection by the public, as required by the Ordinance; and

**WHEREAS**, notice of a public hearing has been published and mailed, if required, to each Owner of Residential Property proposed to be assessed notifying such Owners of their opportunity to be heard, an affidavit regarding the form of notice mailed to each Owner of Residential Property being attached hereto as Appendix A and the proof of publication being attached hereto as Appendix B; and

**WHEREAS**, a public hearing was held on September 5, 2023, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SUWANNEE COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1. AUTHORITY.** This resolution is adopted pursuant to the Ordinance (Ordinance No. 2005-04); the Amended and Restated Initial Assessment Resolution (Resolution No. 2021-40); the Amended and Restated Final Assessment Resolution (Resolution No. 2021-47); the Preliminary Rate Resolution (Resolution No. 2023-29); Article VIII, section 1, Florida Constitution; sections 125.01 and 125.66, Florida Statutes; and other applicable provisions of law.

**SECTION 2. DEFINITIONS AND INTERPRETATION.**

(A) This resolution constitutes the Annual Rate Resolution as defined in the Ordinance.

(B) All capitalized terms in this resolution shall have the meanings defined in the Ordinance, the Amended and Restated Initial Assessment Resolution, the Amended and Restated Final Assessment Resolution and the Preliminary Rate Resolution.

(C) Unless the context indicates otherwise, words imparting the singular number, include the plural number, and vice versa.

**SECTION 3. REIMPOSITION OF SOLID WASTE SERVICE ASSESSMENTS.**

(A) The parcels of Residential Property included in the updated Solid Waste Assessment Roll, which is hereby approved, are hereby found to be specially benefited by the provision of Solid Waste and Recovered Materials collection and disposal services, facilities, and programs described in the Preliminary Rate Resolution, in the amount of the Solid Waste Service Assessment set forth in the updated Solid Waste Assessment Roll, a copy of which was present at the above referenced public hearing and is incorporated herein by reference. Additionally, the Solid Waste Assessment Roll, as approved,

includes those Tax Parcels of Residential Property that cannot be set forth in that Solid Waste Assessment Roll due to the provisions of Section 119.071(4), Florida Statutes, concerning exempt “home addresses.”

(B) It is hereby ascertained, determined, and declared that each parcel of Residential Property within the Suwannee County Municipal Service Benefit Unit for Solid Waste Services will be specially benefitted by the County's provision of Solid Waste and Recovered Materials collection and disposal services, facilities, and programs in an amount not less than the Solid Waste Service Assessment for such parcel, computed in the manner set forth in the Preliminary Rate Resolution.

(C) Adoption of this Annual Rate Resolution constitutes a legislative determination that all parcels assessed derive a special benefit, as set forth in the Ordinance, the Amended and Restated Initial Assessment Resolution, the Amended and Restated Final Assessment Resolution and the Preliminary Rate Resolution from the Solid Waste and Recovered Materials collection and disposal services, facilities, and programs to be provided and a legislative determination that the Solid Waste Service Assessments are fairly and reasonably apportioned among the Residential Properties that receive the special benefit as set forth in the Preliminary Rate Resolution.

(D) The method for computing Solid Waste Service Assessments described in the Preliminary Rate Resolution is hereby approved.

(E) For the Fiscal Year beginning October 1, 2023, the Solid Waste Cost of \$3,850,475.00 shall be allocated among all parcels of Residential Property, based upon each parcel's classification as Residential Property and the number of Dwelling Units for such parcels. An annual rate of assessment equal to \$235.00 for each Dwelling Unit is hereby approved for the Fiscal Year beginning October 1, 2023. As authorized in the

Ordinance, the Maximum Assessment Rate that can, but is not required, to be assessed and apportioned among benefited parcels of Residential Property in future fiscal years without additional notice to Owners of the Tax Parcels as required by the Ordinance shall be \$493.05 per Dwelling Unit.

(F) Solid Waste Service Assessments for Solid Waste and Recovered Materials collection and disposal services, facilities, and programs in the amounts set forth in the updated Solid Waste Assessment Roll, as herein approved, are hereby levied and imposed on all parcels of Residential Property included in the updated Solid Waste Assessment Roll for the Fiscal Year beginning October 1, 2023.

(G) Government Property that is owned by federal mortgage entities, such as the VA and HUD, shall not be exempted from the Solid Waste Service Assessment. Any shortfall in the expected Solid Waste Service Assessment proceeds due to any reduction or exemption from payment of the Solid Waste Service Assessments required by law or authorized by the Board shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Solid Waste Service Assessments.

(H) As authorized in Section 2.13 of the Ordinance, interim Solid Waste Service Assessments are also levied and imposed against all Residential Property for which a Building Permit is issued after adoption of this Annual Rate Resolution based upon the rates of assessment approved herein.

(I) Solid Waste Service Assessments shall constitute a lien upon the Residential Property so assessed equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid.

(J) The Solid Waste Assessment Roll, as herein approved, together with the correction of any errors or omissions as provided for in the Ordinance, shall be delivered to the Tax Collector for collection using the tax bill collection method in the manner prescribed by the Ordinance.

(K) The Solid Waste Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix C. The Property Appraiser and Tax Collector shall apply the Solid Waste Service Assessment rates approved herein to any Tax Parcels of Residential Property with exempt "home addresses" pursuant to Section 119.071(4), Florida Statutes.

**SECTION 4. CONFIRMATION OF PRELIMINARY RATE RESOLUTION.** The Preliminary Rate Resolution is hereby confirmed.

**SECTION 5. EFFECT OF ADOPTION OF RESOLUTION.** The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented herein (including, but not limited to, the method of apportionment, the rate of assessment, the updated Solid Waste Assessment Roll and the levy and lien of the Solid Waste Service Assessments for Solid Waste and Recovered Materials collection and disposal services, facilities, and programs) unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the date of this Annual Rate Resolution.

**SECTION 6. EFFECTIVE DATE.** This resolution shall take effect immediately upon its passage and adoption.

**PASSED, ADOPTED AND APPROVED THIS 5TH DAY OF SEPTEMBER, 2023.**

**SUWANNEE COUNTY, FLORIDA**

(SEAL)

By: \_\_\_\_\_  
Franklin White, Chair

ATTEST:

By: \_\_\_\_\_  
Barry A. Baker, Clerk

APPROVED FOR FORM  
AND CORRECTNESS

By: \_\_\_\_\_  
Adam Morrison, County Attorney

**APPENDIX A**

**AFFIDAVIT REGARDING NOTICE MAILED TO PROPERTY OWNERS**



## **AFFIDAVIT OF MAILING**

BEFORE ME, the undersigned authority, personally appeared Greg Scott, who, after being duly sworn, deposes and says:

1. Greg Scott, as County Administrator of Suwannee County, Florida ("County"), pursuant to the authority and direction received from the Board of County Commissioners, timely directed the preparation of the updated Solid Waste Assessment Roll and the preparation, mailing, and publication of notices in accordance with the Master Service Assessment Ordinance No. 2005-04 (the "Assessment Ordinance") and in conformance with the Preliminary Rate Resolution No. 2023-29 (the "Preliminary Rate Resolution").

2. In accordance with the Assessment Ordinance, Mr. Scott caused the notices required by Section 2.05 of the Assessment Ordinance to be prepared in conformance with the Preliminary Rate Resolution and sent to such affected property owners if required. Each notice included the following information: the purpose of the assessment; the total amount proposed to be levied against each parcel; the unit of measurement to be applied against each parcel to determine the assessment; the number of such units contained within each parcel; the total revenue the County expects to collect by the assessment; a statement that failure to pay the assessment could result in foreclosure proceedings against the property as well as the initiation of proceedings to compel payment by any means authorized by law, including the collection of any delinquent amounts on a subsequent years' tax bill, which, if not paid, would cause a tax certificate to be issued against the property which may result in a loss of title; a statement that all affected property owners have a right to appear at the hearing and to file written objections with the local governing board within 20 days of the notice; and the date, time, and place of the hearing.

3. On or before August 15, 2023, Mr. Scott directed the mailing of the above-referenced notices in accordance with Section 2.05 of the Assessment Ordinance and the Preliminary Rate Resolution by First Class Mail to each affected owner, at the addresses then shown on the real property assessment tax roll database maintained by the Suwannee County Property Appraiser for the purpose of the collection of ad valorem taxes.

FURTHER AFFIANT SAYETH NOT.



\_\_\_\_\_  
Greg Scott, affiant

STATE OF FLORIDA  
COUNTY OF SUWANNEE

The foregoing Affidavit of Mailing was sworn to and subscribed before me, by means of  physical presence or  online notarization, this 23<sup>rd</sup> day of August, 2023 by Greg Scott, County Administrator, Suwannee County, Florida. He is personally known to me or has produced \_\_\_\_\_ as identification and did take an oath.



\_\_\_\_\_  
Printed Name: Mandy Frederickson  
Notary Public, State of Florida

At Large

My Commission Expires: October 29, 2026  
Commission No.: HH 282142



**APPENDIX B**  
**PROOF OF PUBLICATION**

The Riverbend News, published every Wednesday in the City of Live Oak, County of Suwannee and State of Florida

AFFIDAVIT OF PUBLICATION

Before me, the undersigned authority personally appeared, Lucy S Golub who on oath says that she is the Manager for Classifieds & Legals for the Riverbend News, a weekly newspaper, published in Live Oak, Suwannee County, Florida, covering Hamilton, Lafayette and Suwannee Counties; that the attached copy of the advertisement being a:

NOTICE OF HEARING TO REIMPOSE AND PROVIDE FOR COLLECTION OF SOLID WASTE SERVICE SPECIAL ASSESMENTS

Suwannee County BOCC – September 5, 2023

was published in said newspaper in the issue of August 16, 2023

Affiant further says that the said Riverbend News a newspaper published at Live Oak, in Suwannee County, Florida, and that the said newspaper has heretofore been continuously published in said Suwannee County, Florida, each week and has been entered as first class mail matter at the post office in Live Oak, in said Suwannee County, Florida, and affiant further says that Riverbend News has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signed by: [Signature]

Sworn to and subscribed before me this 16 day of Aug 2023.

[Signature]

Notary Public RACHAL DEMING Notary Public State of Florida Comm# HH204692 Expires 12/6/2025



NOTICE OF HEARING TO REIMPOSE AND PROVIDE FOR COLLECTION OF SOLID WASTE SERVICE SPECIAL ASSESSMENTS. Notice is hereby given that the Board of County Commissioners of Suwannee County, Florida will conduct a public hearing to consider reimposing solid waste special assessments against certain improved residential properties located within the Suwannee County Municipal Service Benefit Unit for Solid Waste Services to fund the cost of Solid Waste and Recovered Materials collection and disposal services, facilities, and programs provided to such properties for the fiscal year beginning October 1, 2023, and future fiscal years, and to authorize collection of such assessments on the tax bill. The hearing will be held at 5:35 p.m. on September 5, 2023, at the Judicial Annex Building, 218 Parshley Street Southwest, Live Oak, Florida, for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the Board within 20 days of this notice. If a person decides to appeal any decision made by the Board with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the County Administrator's office at (386) 364-3400, at least two (2) business days prior to the date of the hearing. The assessments will be computed by multiplying the number of dwelling units on each parcel of residential property by the rate of assessment. The rate of assessment for the upcoming fiscal year shall be \$235.00 per dwelling unit. The maximum rate of assessment that can be imposed in future fiscal years without additional notice is \$493.05 per dwelling unit. Copies of the Master Service Assessment Ordinance, the Amended and Restated Initial Assessment Resolution for Solid Waste Services, the Amended and Restated Final Assessment Resolution for Solid Waste Services, the Preliminary Rate Resolution, and the updated assessment roll, showing the amount of the assessment to be reimposed against each parcel of property are available for inspection at the office of the County Administrator at 13150 80th Terrace, Live Oak, Florida. The assessments will be collected on the ad valorem tax bill to be mailed in November 2023, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. If you have any questions, please contact the County Administrator at (386) 364-3400, Monday through Friday between 8:00 a.m. and 5:00 p.m.

**APPENDIX C**

**FORM OF CERTIFICATE TO  
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE  
TO  
NON-AD VALOREM ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am the Chairman of the Board of County Commissioners, or authorized agent of Suwannee County, Florida (the "County"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for solid waste services (the "Non-Ad Valorem Assessment Roll") for the County is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Suwannee County Tax Collector by September 15, 2023.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Suwannee County Tax Collector and made part of the above-described Non-Ad Valorem Assessment Roll this \_\_\_\_ day of \_\_\_\_\_, 2023.

SUWANNEE COUNTY, FLORIDA

By: \_\_\_\_\_  
Name  
Title

[to be delivered to Tax Collector prior to September 15]

Dave Kerner  
Executive Director

2900 Apalachee Parkway  
Tallahassee, Florida 32399-0500  
www.flhsmv.gov



Ron DeSantis  
Governor

Ashley Moody  
Attorney General

Jimmy Patronis  
Chief Financial Officer

Wilton Simpson  
Commissioner of Agriculture

August 28, 2023

Mr. Greg Scott  
Suwannee County Administrator  
13150 80<sup>th</sup> Terrace  
Live Oak, Florida 32060

Mr. Scott:

The Florida Highway Patrol, Lake City District would respectfully request for Suwannee County to purchase some new laser speed measuring devices. The Lake City District consists of Suwannee, Hamilton and Columbia counties. The majority of our antiquated lasers last purchased by Suwannee County range from 18-20 years old. Many of the aging lasers require increased repairs and parts replacement. Since the lasers have to be shipped to a repair shop, it results in 2-3 weeks that a trooper could potentially be without a speed measuring device, resulting in a decrease in traffic stops for speed related offenses. The functionality of our current lasers has deteriorated with age causing a delay in obtaining speed calculations. Additionally, the FHP Aircraft has been deployed to Operation Lonestar in Texas, which requires troopers to rely more heavily on laser speed measuring devices for traffic enforcement. The Texas deployment is continuing through the end of CY 2023 and could possibly be extended into 2024.

I know you're very busy and I appreciate you working Lt. Bedenbaugh into your busy schedule to discuss this issue last week.

I've attached a quote to purchase five new lasers for the Lake City District for your review prior to our meeting.

Sincerely,

A handwritten signature in black ink that reads 'Capt. M.L. Burroughs'. The signature is written in a cursive style.

Captain Michael L. Burroughs  
District Commander  
Lake City District  
Florida Highway Patrol



QUOTE  
#2077303

applied concepts, inc.

855 E. Collins Blvd  
Richardson, TX 75081  
Phone: 972-398-3780  
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Page 1 of 1

Date: 08/16/23

Inside Sales Partner:	Michael Wiseman mwiseman@a-concepts.com	Reg Sales Mgr:	Scott Berry +1-972-837-5129 scottb@stalkerradar.com
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Effective From : 08/16/2023      Valid Through: 11/14/2023      Lead Time: 35 working days

<b>Bill To:</b> Florida Highway Patrol-Troop B Hdqt 1350 W US Highway 90 Lake City, FL 32055-6121	<b>Customer ID:</b> 009120  <b>Accounts Payable</b>	<b>Ship To:</b> Florida Highway Patrol-Troop B Hdqt 1350 W US Highway 90 Lake City, FL 32055-6121	<i>FedEx Ground</i>  Lieutenant Justin Bedenbaugh
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Grp	Qty	Package	Description	Wrnty/Mo	Price	Ext Price
1	5	808-6125-00	Stalker Lidar RLR - w/BT, DL & FTC, 2 Batteries, D	24	\$2,350.00	\$11,750.00
	<b>Ln</b>	<b>Qty</b>	<b>Part Number</b>	<b>Description</b>	<b>Price</b>	<b>Ext Price</b>
	1	5	200-1278-53	Stalker Lidar RLR		\$0.00
	2	10	200-1053-10	Lidar RLR Battery Cell, ACI Build		\$0.00
	3	5	200-1092-01	Lidar RLR Dual Bay Battery Charger		\$0.00
	4	5	035-0211-00	Soft Storage Bag		\$0.00
	5	5	011-0002-00	Lidar Certificate of Accuracy		\$0.00
	6	5	011-0231-00	Lidar RLR Quick Start Guide		\$0.00
	7	5	035-0389-00	Lidar Shipping Box w/Foam		\$0.00
	8	5	060-1000-24	24-Month Warranty		\$0.00
	9	5	006-0299-04	Florida Lidar RLR Certificate	\$0.00	\$0.00
	10	5	062-0116-02	Lidar RLR - Florida Settings	\$0.00	\$0.00
<b>Group Total</b>						<b>\$11,750.00</b>

Product	\$11,750.00	Sub-Total:	\$11,750.00
Discount	\$0.00	Sales Tax 0%	\$0.00
Payment Terms: Net 30 days		Shipping & Handling:	\$112.50
		<b>Total: USD</b>	<b>\$11,862.50</b>

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This Quote or Purchase Order is subject in all respects to the Terms and Conditions detailed at the back of this document. These Terms and Conditions contain limitations of liability, waivers of liability even for our own negligence, and indemnification provisions, all of which may affect your rights. Please review these Terms and Conditions carefully before proceeding.



**GENERAL BUSINESS:**

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Greg Bailey, North Florida Professional Services, Inc.

# CHAIRMAN CALLS FOR ADDITIONAL AGENDA ITEMS.

1. \_\_\_\_\_

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2. \_\_\_\_\_

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3. \_\_\_\_\_

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4. \_\_\_\_\_

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# **PUBLIC CONCERNS AND COMMENTS**



# ADMINISTRATOR'S COMMENTS AND INFORMATION



# **BOARD MEMBERS' INQUIRIES, REQUESTS, AND COMMENTS**

