

**SUWANNEE COUNTY BOARD OF COUNTY COMMISSIONERS
JUDICIAL ANNEX BUILDING
218 PARSHLEY STREET SOUTHWEST
LIVE OAK, FLORIDA 32064**

TENTATIVE AGENDA FOR JANUARY 16, 2024, AT 5:30 P.M.

**Invocation
Pledge to American Flag**

ATTENTION:

- The Board may add additional items to this agenda.
- Affirmative action on any item includes authorization of the Chairman's or designee's signature on all associated documents.
- Individual speakers from the audience will be allowed three (3) minutes to speak following recognition by the Chairman and must speak from the podium. Speakers may only make one (1) trip to the podium to address concerns regarding all items on the consent agenda. (Filling out of Comment Card required, and forward to Chairman or County Administrator.)
- Groups or factions representing a position on a proposition or issue are required to select a single representative or spokesperson. The designated representative will be allowed to speak for seven (7) minutes following recognition by the Chairman and must speak from the podium. Speakers may only make one (1) trip to the podium to address concerns regarding all items on the agenda. (Filling out of Comment Card required, and forward to Chairman or County Administrator.)
- For general updates or questions regarding County business, contact the County Administrator during regular business hours at (386) 364-3400.

APPROVAL OF MINUTES:

1. a) December 28, 2023 – Special Meeting
b) January 2, 2024 – Regular Meeting
c) January 5, 2024 – Special Meeting

PUBLIC CONCERNS AND COMMENTS:

CONSENT:

2. Approval of payment of processed invoices.
3. Approval of letter in support of the Original Florida Tourism Task Force's application for a Rural Regional Development Grant from the Florida Department of Economic Opportunity.
4. Approval of a 12-month extension on a 1-year Recreational Vehicle Temporary Use Permit for Tennesa Rees, Permit #49063.
5. Approval of and authorize the Chairman to execute the Architectural/Engineering Services Agreement with North Florida Professional Services, Inc. for professional services for the Suwannee County Coliseum Livestock Arena and Barn and to authorize staff to sign any necessary documents relating to this project. Budget impact: funded from a grant.

6. Approval of Lease with Ring Power for one (1) CAT 140GC motor grader for a 2-year term for the Road Department- budgeted item: annual lease payment of \$66,940.49 to be paid from the Road Department budget.
7. Approval of Change Order 3 with Curt's Construction, Inc. for reconciliation of as-built quantities and contract amount for final payment associated with Wideman Street and Carter Avenue. Budget impact: funded by FDOT.
8. Approval of Task Order with Locklear & Associates for professional engineering services associated with evaluating future collection and transportation options. Budget impact: \$50,000 to be funded from the Solid Waste budget.
9. Authorization to allocate Local Assistance and Tribal Consistency Funds in the amount of \$100,000 for Economic Development purposes and activities. Budget impact: None
10. Authorization to increase the credit limit of credit cards for Economic Development, Extension, Fire Rescue, Library, Maintenance, and Parks & Recreation Department. The increase is within spending authority, per the County's Purchasing Policy.
11. Authorization to purchase a 2023 Ford F150 truck from Alan Jay Fleet Sales in the amount of \$37,849 for Solid Waste. Budget impact: to be paid from the Solid Waste budget.
12. Authorization to advertise for Request for Proposals for harvesting and sale of timber.
13. Authorization to advertise for bids for clearing, grubbing, and grinding.
14. Declare four county vehicles surplus and approve the sale of same.

CONSTITUTIONAL OFFICERS ITEMS:

STAFF ITEMS:

COMMISSIONERS ITEMS:

COUNTY ATTORNEY ITEMS:

GENERAL BUSINESS:

15. Discuss, with possible Board action, roadside litter pick-up. (Greg Scott, County Administrator)
16. **Additional Agenda Items.** The Chairman calls for additional items.
17. Administrator's comments and information.
18. Board Members Inquiries, Requests, and Comments.

December 28, 2023
Special Called Meeting
Airport Conference Room
Live Oak, Florida

8:00 a.m.

The Suwannee County Board of County Commissioners met on the above date and time for a special called meeting and the following were present: Chairman Travis Land; Commissioner Don Hale; and Commissioner Leo Mobley. Commissioners Maurice Perkins and Franklin White were not present. Deputy Clerk Eric Musgrove and County Administrator Greg Scott were also present.

Chairman Land called the meeting to order at 8:06 a.m.

The first item on the agenda was renewal of a resolution declaring a Local State of Emergency due to Hurricane Idalia.

Commissioner Hale moved to renew a resolution declaring a Local State of Emergency due to Hurricane Idalia. Commissioner Mobley seconded, and the motion carried unanimously (3-0). (Resolution No. 2023-35-21)

County Administrator Scott updated the Board on bids for Catalyst Site grub clearing and the positive feedback he had received about the County's Christmas luncheon. He also suggested that the Commissioners start thinking about goals for 2024.

Commissioner Mobley moved to adjourn the meeting. Commissioner Hale seconded, and the motion carried unanimously (3-0).

There being no further business to discuss, the meeting adjourned at 8:08 a.m.

ATTEST:

_____, DC
BARRY A. BAKER
CLERK OF THE CIRCUIT COURT

TRAVIS LAND, CHAIRMAN
SUWANNEE COUNTY BOARD OF
COUNTY COMMISSIONERS

5:30 p.m.

The Suwannee County Board of County Commissioners met on the above date and time for a regular meeting and the following were present: Chairman Travis Land and Commissioner Don Hale; Commissioner Maurice Perkins; Commissioner Leo Mobley; and Commissioner Franklin White. Chief Deputy Clerk of Finance Keith Gentry; Eric Musgrove, Deputy Clerk; Greg Scott, County Administrator; and Adam Morrison, County Attorney, were also present.

Chairman Land called the meeting to order at 5:30 p.m. and asked Commissioner Perkins to lead the invocation and asked Commissioner Mobley to lead the Pledge of Allegiance to the Flag of the United States of America.

MINUTES:

The first item on the agenda was to approve the minutes of the December 15, 2023 Special Meeting, December 19, 2023 Regular Meeting, and December 21, 2023 Special Meeting.

Commissioner White moved to approve the minutes of the December 15, 2023 Special Meeting, December 19, 2023 Regular Meeting, and December 21, 2023 Special Meeting. Commissioner Perkins seconded, and the motion carried unanimously.

PUBLIC CONCERNS AND COMMENTS:

Moses Clepper, 14581 102nd Path, asked when the County was going to advertise for a Public Works Director, mentioned that he had seen nothing from the Board on salary ranges for all County positions, noted the high millage rate, asked about a cost comparison on all fuel purchases, asked for an update on the possibility of the County taking over Emergency Management, requested an update on a vendor list, discussed some large pay raises for 10 County employees averaging nearly \$13,400 each and approximately \$300,000 in other raises, questioned decisions made at the special called meetings that

had nothing to do with extending the Local State of Emergency and usually could wait until a regular meeting, and discussed meeting lengths and limits to public comments. He also noted that there were comments being made about him to the public accusing him of being negative in the Board meetings.

As it was after 5:35 p.m., Chairman Land moved to Time Specific Items.

TIME-SPECIFIC ITEMS

The fourth item on the agenda was at 5:35 p.m., or as soon thereafter as the matter could be heard, to hold a public hearing to consider a Development Agreement with Project Wave.

Chairman Land opened the public hearing.

County Attorney Morrison swore in all those wishing to speak and then discussed the amendment, noting that the original agreement needed to be re-executed from January 3, 2022, because the original agreement had not been located due to a transition between attorneys, and he and the Clerk's Office wished to have a clear record. The amendment was due to relocating an easement and associated utilities and also to extend the length of time it would take to complete the building due to unanticipated supply chain issues.

Mr. Steve Fontana, 21181 144th Street, asked if the County could provide the name or what kind of business the project was. County Attorney Morrison replied that the project was still confidential.

Mr. Fontana asked why the County held public hearings if the public did not know what the business was. County Attorney Morrison replied that the County was following the Florida Statutes.

Commissioner White moved to authorize re-executing the original agreement with Project Wave, effective January 3, 2022. Commissioner Hale seconded, and the motion carried unanimously. (Agreement No. 2023-27)

Commissioner Mobley moved to adopt an amended Development Agreement with Project Wave. Commissioner Perkins seconded, and the motion carried unanimously. (Agreement No. 2023-27-01)

Chairman Land closed the public hearing and returned to the Consent Agenda.

CONSENT:

The second item on the agenda was to approve payment of \$1,287,781.11 in processed invoices.

The third item on the agenda was to pay off a Line of Credit with First Federal Bank. Budgeted item.

Commissioner Hale moved to approve consent items 2-3. Commissioner White seconded, and the motion carried unanimously.

TIME-SPECIFIC ITEMS

The fourth item on the agenda was at 5:35 p.m., or as soon thereafter as the matter could be heard, to hold a public hearing to consider a Development Agreement with Project Wave.

This item was discussed prior to the Consent Agenda.

CONSITUTIONAL OFFICERS ITEMS:

There were none.

STAFF ITEMS:

There were none.

COMMISSIONERS ITEMS:

There were none.

COUNTY ATTORNEY ITEMS:

There were none.

GENERAL BUSINESS:

The fifth item on the agenda was for Greg Bailey, North Florida Professional Services, Inc., to update the Board on various projects.

Mr. Bailey updated the Board on the following projects: the water main for the Catalyst Site was out for bids; the final draft for the Catalyst Site sewer had been delivered to the County; 80th and 139th work was progressing; road work in Branford had begun; and a Greenway Trail meeting was scheduled.

Commissioner Hale asked about 76th Street. Mr. Bailey replied that the State had asked to postpone it until after the first of the year due to the holidays.

The sixth item on the agenda was Additional Agenda Items.

There were none.

The seventh item on the agenda was Administrator's comments and information.

County Administrator Scott discussed the possibility of hiring a road trash pickup crew and grubbing work and timber harvesting at the Catalyst Site. He recommended that the Board approve an extension of the Local State of Emergency tonight, with another meeting to be held at 8:30 a.m. on Friday.

Much discussion ensued on various facets of grubbing and timber harvesting at the Catalyst Site as well as the bridge on 180th Street, which was scheduled for reopening later in January.

Commissioner White moved to extend the Local State of Emergency due to Hurricane Idalia.

Commissioner Hale seconded, and the motion carried unanimously. (Resolution No. 2023-35-22).

The eighth item on the agenda was Board Members' inquiries, requests, and comments.

Commissioner Perkins noted that Mr. Jessie Philpot had recently passed away and he would like to appoint Mr. Philpot's son as a replacement on the Licensing Board, as long as he was qualified.

The Board thanked staff for their work and hoped everyone had a happy New Year.

Commissioner Perkins moved to adjourn the meeting. Commissioner Hale seconded, and the motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 6:01 p.m.

ATTEST:

_____, DC
BARRY A. BAKER
CLERK OF THE CIRCUIT COURT

TRAVIS LAND, CHAIRMAN
SUWANNEE COUNTY BOARD OF
COUNTY COMMISSIONERS

DRAFT

8:30 a.m.

The Suwannee County Board of County Commissioners met on the above date and time for a special called meeting and the following were present: Chairman Travis Land; Commissioner Don Hale; Commissioner Maurice Perkins; and Commissioner Franklin White. Commissioner Leo Mobley was not present. Deputy Clerk Logan Woods and County Administrator Greg Scott were also present.

Chairman Land called the meeting to order at 8:35 a.m.

The first item on the agenda was renewal of a resolution declaring a Local State of Emergency due to Hurricane Idalia.

Commissioner White moved to renew a resolution declaring a Local State of Emergency due to Hurricane Idalia. Commissioner Perkins seconded, and the motion carried unanimously (4-0). (Resolution No. 2023-35-23)

County Administrator Scott noted an upcoming FDOT meeting regarding debris removal.

Discussion ensued on the final phases of debris removal, continuing the LSE until the State-contracted removal companies had completed pick-up work and left the County, and the issue of larger pieces of debris that may be left that could damage County equipment once mowing resumed.

County Administrator Scott noted that the County had received more ARPA funding and the Commissioners needed to designate a potential use for the money.

Discussion ensued on using the funds for economic development.

County Administrator Scott discussed 180th Street bridge repair and reopening, the upcoming surplus equipment auction at the end of the month, and application to the Department of Commerce's Rural Infrastructure Fund grant for rural communities.

Commissioner White moved to adjourn the meeting. Commissioner Hale seconded, and the motion carried unanimously (4-0).

January 5, 2024
Special Called Meeting
Airport Conference Room
Live Oak, Florida

There being no further business to discuss, the meeting adjourned at 8:51 a.m.

ATTEST:

_____, DC
BARRY A. BAKER
CLERK OF THE CIRCUIT COURT

TRAVIS LAND, CHAIRMAN
SUWANNEE COUNTY BOARD OF
COUNTY COMMISSIONERS

Agenda Item No. 2

Approval of payment of processed invoices.

SUWANNEE COUNTY

Administration

Executive Summary

Objective: Approval of letter of support for Original Florida Tourism Task Force.

Considerations: Suwannee County participates in the Original Florida Tourism Task Force which annually applies for a Regional Rural Development Grant. As part of the grant application, just as in prior years, they require support letters from each member county. This task force is a valuable partner in the tourism growth of Suwannee County.

Budget Impact: None.

Recommendation: Approval of letter of support for Original Florida Tourism Task Force's application for a Rural Regional Development Grant.

Respectfully submitted,

Dated: 01/08/2024

Jimmy Norris
Economic Development Director



January 8, 2024

Ms. Dawn Perez, Chair
Original Florida Tourism Task Force
2009 NW 67th Place
Gainesville, Florida 32653

RE: Original Florida Tourism Task Force 2023-2024 Application for Rural Regional Development Grant.

Dear Ms. Perez:

This letter is in support of the Original Florida Tourism Task Force's application for a Rural Regional Development Grant from the Florida Department of Economic Opportunity. We believe this grant is vital to the continued growth and development of rural tourism as a means of sustainable economic development in the North Florida region, as well as in Suwannee County.

Since its founding in 1993, the Original Florida Tourism Task Force has been the regional voice that educates both citizens and travelers about the natural, historic, and cultural attractions of the north-central Florida region through branding and marketing activities.

The result of the marketing activities in the Natural North Florida region is evidenced by increases in bed tax revenues, electronic and print media advertising featuring our pristine coastline, state parks, unique springs, greenways and trails, historic sites, local restaurants and lodging, outfitters and tour guides, festivals and special events. The Visit Natural North Florida website provides our county with an expanded online presence, resulting in additional travel to our area. Similarly, Task Force participation in both in-state and out-of-state travel shows has expanded our reach to major metropolitan areas in the eastern United States as well as in Europe.

Fishing, paddling, cycling and spring hopping are just a few of the themes developed by the Task Force over the last several years which positively impact our visitor's experiences and directly benefit our local economies.

We value the sustained commitment to rural economic development that the Florida Department of Economic Opportunity provides via the Rural Development Grant program and their support of the Original Florida Tourism Task Force as we seek in partnership to increase visitation, generate tourism related revenue, grow our small businesses and promote Natural North Florida as a tourism destination.

Sincerely,

Travis Land, Chairman
Suwannee County Board of County Commissioners

SUWANNEE COUNTY

Planning & Zoning

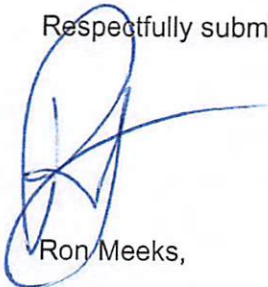
Executive Summary One year temporary use permit extension

Objective: Approval of a 12 month extension of a one year temporary use permit for an RV used while a home is under construction.

Considerations: A request was received by Commissioner Don Hale and was then forwarded to me regarding extending a one year temporary use permit that is being used to construct a home. The permit number associated with this request is 49063. The permit is currently expired and has been since 7-13-2023. A copy of the request is included along with photos of the construction stage. The Land Development Regulations allow the Land Development Regulation Administrator to issue this temporary use permit for 12 months. It further states that an extension of this one year permit can only be granted by the Board of County Commissioners.

Recommendation: We do not object to extending the temporary use permit for 12 months as long as construction continues.

Respectfully submitted,



Ron Meeks,

Development Services Director

Mr. Don Hale, District 1
Suwannee County Commissioner

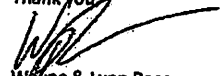
12/19/23

Mr. Hale,

We are requesting an extension of one year on our Recreational Vehicle Permit. Our permit # is 49063 and expired 7/13/2023. -

I have enclosed documents of our contract for our residential building and included pictures of our formed-up slab. We are just a few days away from filing for our residential building permit. We have received our structural and our floor plans and have attached partials of those for your review and consideration. We have had some setbacks trying to get this project off the ground and realize that this may be an inconvenience for the County as well as the Building Department. It has truly been a challenge on our part trying to obtain our building and sub-contractors that has delayed the start of our home. We would be happy to immediately pay for the extension based upon the outcome of this request. If any more information is needed, please let me know. We appreciate your time and consideration in this matter and wait to hear from the Suwannee County Board of Commissioners.

Thank you



Wayne & Lynn Rees

14302 County Rd 252
Live Oak, FL 32060



RECREATIONAL VEHICLE (ONE YEAR) PERMIT

MUST COMPLY WITH FLORIDA BUILDING CODE 2020 (7TH EDITION)

SUWANNEE COUNTY BUILDING DEPARTMENT

224 PINE AVENUE, LIVE OAK FL 32064

386-364-3407

Permit #

49063

Applicant: TENNESSA REES Phone: 904-545-3497
 Address: 14302 COUNTY ROAD 252 LIVE OAK State: FL Zip: 32060
 Property Owner: TENNESSA REES Phone: _____
 Mailing Address: 8467 SANTANA COURT JACKSONVILLE State: FL Zip: 32220

Legal Description:

Sec: 05 Twp: 04S Range: 13E Tax Parcel No: 08860000010
 Lot: _____ Block: _____ Phase: _____ Subdivision: _____
 Acres: _____ Other Dwelling: 0 Power Co: SVEC
 Directions: AT ROUNDABOUT, TAKE 51 SOUTH AND TURN LEFT ONTO CR 349. LEFT ONTO CR 252. PROPERTY ON RIGHT.

Job Description: RECREATIONAL VEHICLE Occupancy Use: RESIDENTIAL
 Year: 2014 Make: JAYCO WHITCHAWK Length: 36 Expires: 07/13/2023
 Tag Decal No: 08802899 Floodplain: N Floodway: _____
 Septic Permit #: 61-SS-2524767

As authorized by Section 14.10.2 #5 of the Suwannee County Land Development Regulations, the permittee is granted a One-Year Temporary Use Permit for recreational vehicle strictly limited to the time construction or development is actively underway. An extension can be granted by the Suwannee County Board of County Commissioners only upon finding that actual construction is still continuing.

The permittee certifies that he/she is the property owner and the recreational vehicle will be disconnected from the utilities and not be used as a residence after the one year period.

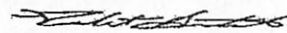
The permittee hereby certifies that the above information is true and correct and understands that any misrepresentation or false statements will render this certificate void.

As authorized by Section 14.10.2 #5 of the Suwannee County Land Development Regulations, the permittee is granted a One-Year Temporary Use Permit for recreational vehicle strictly limited to the time construction or development is actively underway. An extension can be granted by the Suwannee County Board of County Commissioners only upon finding that actual construction is still continuing.

The permittee certifies that he/she is the property owner and the recreational vehicle will be disconnected from the utilities and not be used as a residence after the one year period.

Date Issued: 07/13/2022

* 
Applicant/Owner/Agent/Contractor


 Building Official

Call 386-364-3407 or 386-1606 for inspection one business day in advance.
 You MUST have your PERMIT NUMBER when calling to schedule an inspection.

THIS PERMIT WILL EXPIRE: 07/13/2023

Suwannee County Property Appraiser
Ricky Gamble, CFA

2024 Working Values
updated: 11/9/2023

Parcel: << 05-04S-13E-08860-000010 >>

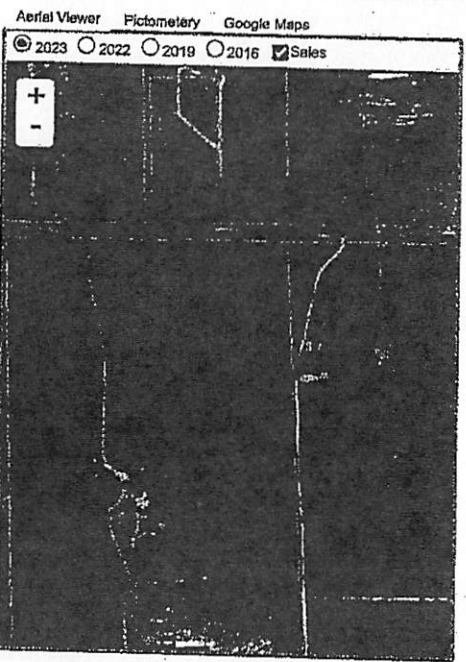
Owner & Property Info Result: 1 of 5

Owner	REES TENNESSA LYNN 14302 CR 252 LIVE OAK, FL 32050		
Site			
Description*	LEG 5.04 ACRES N1/2 OF W1/2 OF W1/2 OF NE1/4 OF NW1/4 & TOGETHER WITH AN EASEMENT SUBJECT TO CNTY RD R/W ALONG THE N LINE THEREOF ORB 2334 P 52-54 QCD YR 2022 ORB 2334 P 308-10 CQCD YR 2022		
Land Area	5.04 AC	S/T/R	05-04S-13E
Use Code**	VACANT (0)	Tax District	COUNTY (CO)

*The Description above is not to be used as the Legal Description for this parcel in any legal transaction.
**The Use Code is a FL Dept. of Revenue (DOR) code and is not maintained by the Property Appraiser's office. Please contact your city or county Planning & Zoning office for specific zoning information.

Property & Assessment Values

2023 Certified Values		2024 Working Values	
Mkt Land	\$40,068	Mkt Land	\$40,068
Ag Land	\$0	Ag Land	\$0
Building	\$0	Building	\$0
XFOB	\$21,661	XFOB	\$21,661
Market	\$61,729	Market	\$61,729
Assessed	\$61,729	Assessed	\$61,729
Exempt	\$0	Exempt	\$0
Total Taxable	\$61,729	Total Taxable	\$61,729



Sales History

Sale Date	Sale Price	Book/Page	Vac/Imp	Qualified
2/15/2022	\$100	2334/0308	V	U
2/14/2022	\$100	2334/0052	V	U

Building Characteristics

Bldg Sketch	Bldg Item	* Bldg Desc	Year Blt	Total SF
NONE				

Land Breakdown

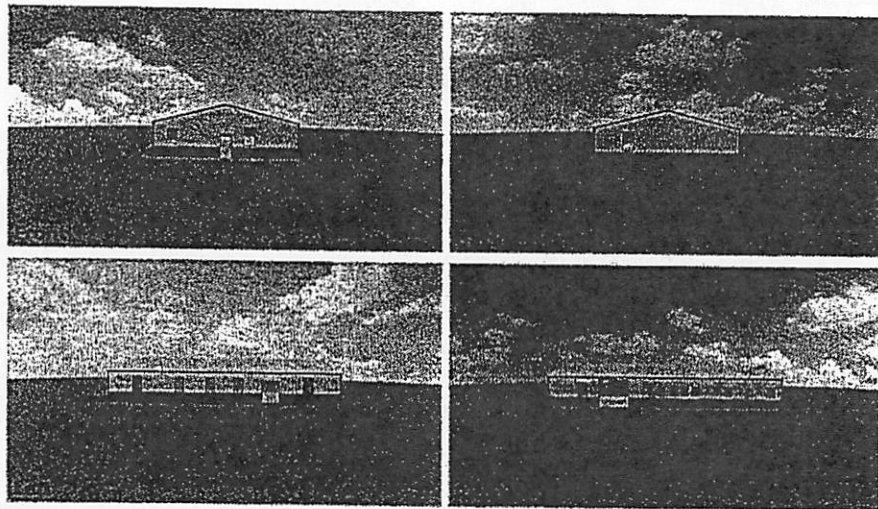
Year Blt	Desc	Units	Value
2022	SEPTIC	0 x 0 (1)	870
2022	FST	20 x 10 (200)	500
2022	METAL BLDG	30 x 40 (1200)	18000
2022	PWR/POLE	0 x 0 (1)	300
2022	WELL	0 x 0 (1)	1800
2022	BRD FENCE	0 x 0 (72)	191



+1-877-272-8276

sales@steelbuildingsandstructures.com

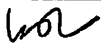
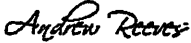
ORDER REFERENCE #	ORDER DATE	BUILDING TYPE	
b211368f-927c-4086-bd1a-bb4640c9b545	June 29, 2023, 1:07 p.m.	Garage	
CUSTOMER INSTALLATION	PHONE	EMAIL	ADDRESS
Wanye Rees	904-545-3497	ewaynerees@gmail.com	14302 State Road 252 Live Oak, FL 32060
CUSTOMER BILLING	PHONE	EMAIL	ADDRESS
Wanye Rees	904-545-3497	ewaynerees@gmail.com	14302 State Road 252 Live Oak, FL 32060
DEALER	PHONE	EMAIL	ADDRESS
ANDREW REEVES SAMSON STEEL STRUCTURES LLC	478-208-0077	ANDREW@SAMSONSTEELSTRUCTURES.COM	PO BOX 555 DUBLIN, GA 31040
CUSTOMER NOTES	DEALER NOTES		
SITE SPECIFIC DRAWINGS NEEDED	CUSTOMER IS FLeXible with windows FALLING BETWEEN THE STUDS		



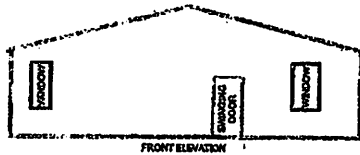
SIZE (W X L X H)		ROOF WIDTH	ROOF LENGTH	BASE LENGTH	SIDE HEIGHT
40' x 81' x 10'		40'	81'	80'	10'
GUAGE	ROOF TYPE	CERTIFIED	SURFACE	ELECTRICITY	PANEL ORIENTATION
14	vertical	certified	Cement	No	side-horizontal
ROOF COLOR	END COLOR	SIDE COLOR	TRIM COLOR	WAINSCOT COLOR	COLORLED SCREWS
Galvalume	White	White	Black	Black	Yes

MAIN SECTION			
ELEMENT	ITEM	DESCRIPTION	PRICE
Roof	Dimensions	40x81 - vertical	\$32400.00
Side	Height	10' double	\$1780.00
Sides	Left Side	fully-enclosed side-horizontal	\$2260.00
Sides	Right Side	fully-enclosed side-horizontal	\$2260.00
Ends	Front End	fully-enclosed - side-horizontal	\$3625.00
Ends	Back End	fully-enclosed - side-horizontal	\$3625.00
Extra Labor*	Permit Pull	True	\$150.00
Colors	Wainscot	Black	-
Colors	Screws	Yes	\$500.00
Openings	Combined	19 frameout	\$2875.00
Colors	Screws	-- DISCOUNT --	\$-500.00

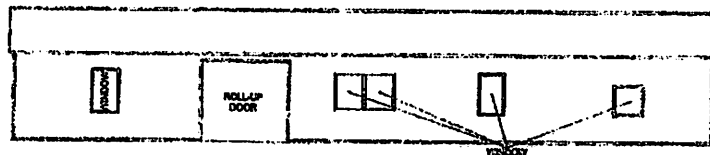
	DISCOUNT CODE	(SPRING2023)
	SUBTOTAL	\$48975.00
	MANUFACTURER DISCOUNT	-\$7346.25
	MANUFACTURER SUBTOTAL	\$41628.75
	TAXES (6.15%)	\$2550.94
	MANUFACTURER TOTAL	\$44179.69
	DEPOSIT SUBTOTAL	\$6636.60
	DEALER DISCOUNT	-\$2213.21
	DEPOSIT TOTAL	\$4423.39
	DELIVERY TOTAL	\$37543.09

CUSTOMER SIGNATURE	DATE	DEALER/MANUFACTURER SIGNATURE	DATE
	08/29/2023		08/29/2023

OPENING TOTALS						
QUANTITY	TYPE	WIDTH	HEIGHT	DUTCH	HEADER	TOTAL PRICE
1	frameout	10'	9'	No	No	\$240.00
8	frameout	3'	5'	No	No	\$1610.00
8	frameout	30"	36"	No	No	\$680.00
1	frameout	36"	80"	No	No	\$105.00
1	frameout	6'	7'	No	No	\$240.00



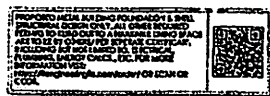
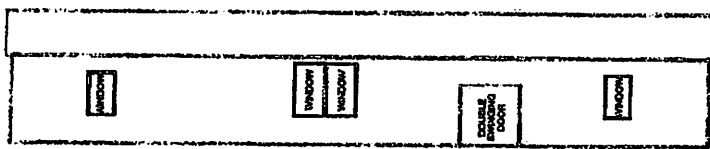
FRONT ELEVATION



VENT



REAR ELEVATION

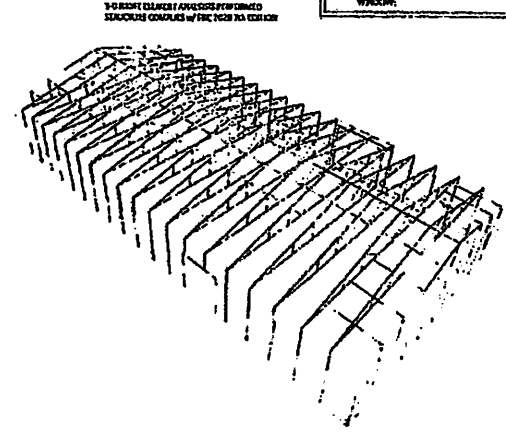


This item has been electronically scanned and signed by Craig E. ... using a Digital Signature. Other copies of this document are not valid. The signature must be verified on the electronic copy.

RISK CATEGORY:	II
DURABLE CLASSIFICATION:	GROUP A-3
CONSTRUCTION TYPE:	9-B
WINDWALL DISPLACEMENT:	1.020
ULTIMATE WIND SPEED (MPH):	120
NOMINAL DESIGN WIND SPEED (MPH):	85
WIND EXPOSURE CATEGORY:	C
BUILDING ENCLASURE TYPE:	ENCLOSED
ROOF SHAPE (DEGREES):	14.0
MEAN ROOF HEIGHT (FEET):	12.6
DEAD LOAD:	4.6 PSF
LIVE LOAD:	20.0 PSF
DESIGN PRESSURE (PSF):	
ROOF:	
ZONE 1:	+18.2 / -22.8
ZONE 2:	+18.2 / -22.8
ZONE 3:	+18.2 / -22.8
DESIGN ROOF PRESSURE:	+12.8 / -22.8
WALLS:	
ZONE 1:	+18.2 / -22.8
ZONE 2:	+18.2 / -22.8
DESIGN WALL PRESSURE:	+12.8 / -22.8
SWINGING DOOR:	+18.2 / -22.8
ROLL-UP DOOR:	+18.2 / -22.8
WINDOW:	+18.2 / -22.8

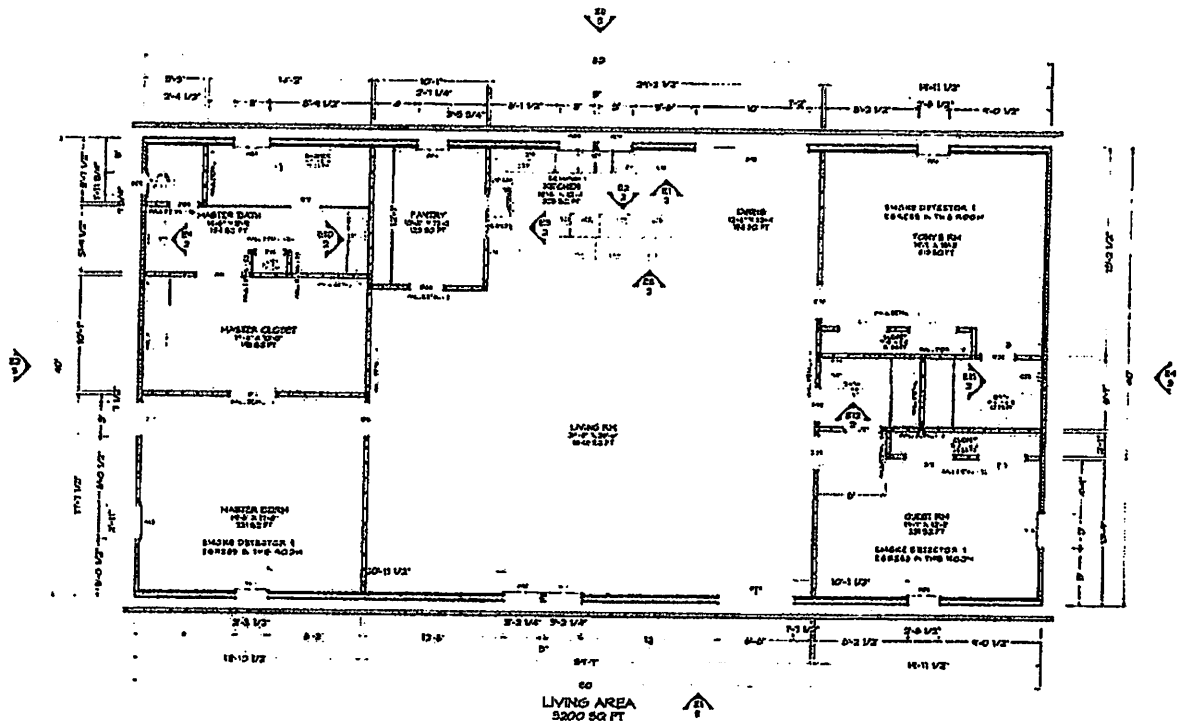
GENERAL NOTES

- APPLICABLE CODES, REGULATIONS, & STANDARDS
 A. THE 2018 FLORIDA BUILDING CODE, FTH EDITION
 B. ASME 11.1 & 11.7
 C. ASCE 7 COMPLETE REFERENCE MANUAL
- THESE PLANS RELY ENTIRELY ON THE STRUCTURE, INCLUDING HIGH WIND FORCE RESISTING SYSTEM (HWFRS), COMPONENTS AND CLASSIFIED JOBS, AND BASE ISOLATION SYSTEMS, OTHER DESIGN DETAILS, INCLUDING BUT NOT LIMITED TO PROPERTY SET BACKS, ELECTRICAL, PLUMBING, ROOFING, INSULATION, FLOOR FLOORS, SLOPES AND LEVELS, AND OTHER ITEMS. OWNER'S RESPONSIBILITIES ARE THE LIABILITY OF OWNER.
- THESE STRUCTURES ARE CONSIDERED AS HIGH CATEGORY II CAPABLE OF SUPPORTING DEAD LOADS ON THE STRUCTURE AND LIVE AND WIND LOADS. UPONWINDS NOT SPECIFICALLY ADDRESSED HEREIN, SUCH AS WINDOWS, DOORS, OR ANOTHER COMPONENT NOT LISTED IN THE FLORIDA BUILDING CODE APPROVED PRODUCT LIST, ARE NOT PROVIDED AND RECALLED BY THESE BUILDINGS & STRUCTURES. WIND CAUSES ADDITIONAL LOADS ON THE STRUCTURE SHALL BE AT THE OWNER'S RISK. FLORIDA ENGINEERING LTD. SHALL NOT BE RESPONSIBLE FOR FALLING OR STRUCTURAL DAMAGE DUE TO THE EXTRA LOADS.
- LOW ULTIMATE WIND SPEED 85 TO 100 MPH (NOMINAL WIND SPEED 61 TO 74 MPH) MINIMUM IMPACT RESISTANT AND 600 POST SPACING 44.0 FEET.
- HIGH ULTIMATE WIND SPEED 101 TO 120 MPH (NOMINAL WIND SPEED 75 TO 87 MPH) MAXIMUM IMPACT RESISTANT AND 600 POST SPACING 44.0 FEET.
- ALL STEEL TUBING SHALL BE 3040 UNFINISHED PIPE. ALL FASTENERS SHALL BE ZINC COATED HARDWARE.
- SPECIFICATIONS APPLICABLE TO 25 GAUGE METAL PANELS FASTENED DIRECTLY TO 2 1/2" x 3 1/2" - 14 GAUGE TUB STEEL (16 POUNDS PER SQUARE FOOT) FOR VERTICAL PANELS. 25 GAUGE METAL PANELS SHALL BE FASTENED TO WISCONSIN NUT CHANNELS (UNLESS OTHERWISE NOTED).
- FASTENERS CONSIST OF 1/4" x 1 1/2" x 3/16" SELF-DRILLING FASTENERS FROM USE CONTROL SEAL FASTENER WITH EXCEPTION FASTENER SPECIFICATIONS APPLICABLE ONLY FOR LIGHT ROOF PITCH OF 30 DEGREE OR LESS, AND ROOF SLOPES OF 14 DEGREE OR LESS. BRACKETS SHALL BE PROVIDED FOR OTHER ROOF VECTORS (UNLESS OTHERWISE NOTED).
- AVERAGE FASTENER SPACING ON CONDITIONS ALONG RAFTERS OR PURLINS AND POSTS: 12" ON END - 24" ON WALL.
- WIND FORCES GOVERN OVER SEISMIC FORCES. SEISMIC PARAMETERS ANALYZED ARE:
 ASCE WIND CLASS = D
 WIND CATEGORY III
 S_s = 0.25 S₁ = 0.5
 S_{0.2} = 0.25 S₁ = 0.5
 S_{0.5} = 0.25 S₁ = 0.5



PRODUCT CATEGORY	USE CATEGORY	MANUFACTURER	APPROVED EQ. & DATE
STRUCTURAL COMPONENTS	ROOF DECK	STEEL BUILDING AND STRUCTURES, INC. AG METAL ROOF	RUSSELL AG 04/15/21
STRUCTURAL COMPONENTS	STRUCTURAL WALL	STEEL BUILDING AND STRUCTURES, INC. AG METAL WALL	FLIPSCH, LRS 04/15/21

CTP = CONTRACTOR TO PROVIDE APPROVED PRODUCTS THAT MEET OR EXCEED WIND DESIGN PRESSURES.



FINISHED PLAN VIEW





SUWANNEE
Parks & Recreation

Executive Summary

Objective:

To approve and sign the Architectural/Engineering Services Agreement with North Florida Professional Services, Inc. for professional services for the Suwannee County Coliseum Livestock Arena and Barn and to allow staff to sign any necessary documents relating to this project.

Considerations:

North Florida Professional Services, Inc. is already listed as a County Engineer.

The agreement will include civil, structural, electrical, mechanical and plumbing engineering and architectural services.

This grant was approved by the Board of County Commissioners in August 17, 2021.

Recommendation:

We respectfully request the Suwannee County Board of County Commissioners to approve and authorize the Chairman, or his designee, to sign the Architectural/Engineering Services Agreement with North Florida Professional Services, Inc. for professional services for the Suwannee County Coliseum Livestock Arena and Barn and to allow staff to sign any necessary documents relating to this project.

Respectfully submitted:

Date: January 16, 2024

Jason Furry, CPRP
Parks & Recreation Director



NFPS



PO BOX 3823
LAKE CITY, FL 32056



PHONE (386) 752-4675
FAX (386) 752-4674



www.nfps.net

AGREEMENT

Architectural/Engineering Services for the Design of the Building and Site for the Suwannee County Coliseum Livestock Arena and Barn

This agreement made this _____ day of January 2024 by and between Suwannee County, herein referred to as the COUNTY, and North Florida Professional Services, Inc., herein after referred to as the CONSULTANT:

INTRODUCTION/PROJECT DESCRIPTION

Suwannee County (COUNTY) was awarded a grant for the construction of buildings with site improvements. The construction will include a livestock show arena and barn, site improvements, utilities and associated stormwater.

Facilities to be designed are:

Livestock Show Arena (120'x120')

Livestock Barn (120'x120')

Site work

Services to be provided are:

Civil Engineering (Site Work, Utility and Stormwater)

Structural Engineering (Building)

Electrical Engineering (Building)

Mechanical Engineering (Building)

Plumbing Engineering (Building)

Architectural (Building)

SCOPE OF SERVICES

The CONSULTANT's services shall include the following tasks:

Task 1: Conceptual Design Phase

Subtask 1.1 – Project Initiation, Kickoff Meeting, & Site Visit – Upon Notice to Proceed (NTP), CONSULTANT will develop a work plan and schedule for the project. A kickoff meeting will be held between COUNTY and key team members of CONSULTANT's project team. The kickoff meeting agenda will include a discussion on the project goals and objectives, scope of the project, challenges or issues, permitting approach, schedule, and communication protocols. CONSULTANT will prepare meeting minutes from the kickoff meeting and distribute to the team. A visit to the proposed site will be held on the same day as the kickoff meeting to assess site conditions and review existing features.

Subtask 1.2 – Conceptual Design Document – The conceptual design phase focuses on finalizing all major decisions in regard to location, sizing, and design criteria. The result of this phase will be a technical memorandum called the 30 Percent Conceptual Design Document (CDD) which also includes the following:

- Floor plan of proposed building
- Plan views and major elevation drawings, electrical single-line diagrams
- Conceptual site design
- List of proposed specifications
- Summary of design criteria

- Updated opinion of probable construction cost (OPCC)

Subtask 1.3 – Topographical Survey – Consultant will perform a limited topographical survey of areas where current survey has not been provided. Survey will include all field work and CAD work required for the design.

Subtask 1.4 – Geotechnical Investigations and Report – Upon finalizing the location of the building and retention pond location, CONSULTANT shall perform geotechnical investigations of the existing site. A total of one Standard Penetration Test (SPT) boring to a depth of 20 feet below land surface (BLS) will be performed at the building location. At the retention pond location, two SPT to a depth of 15 feet BLS and two soil field permeability test will be performed. Once the SPT borings are completed, they will be backfilled with soil cuttings at completion.

Subtask 1.5 – Technical Review and Project Meeting – CONSULTANT’s technical experts will perform a quality assurance and quality control review of the CDD. The comments will be reviewed and incorporated into the next phase of the work. CONSULTANT will provide COUNTY an electronic copy of the document for COUNTY’s review and comment. CONSULTANT has allotted a total of 1 week for COUNTY’s review. A project meeting may be held to review the document and receive COUNTY’s comments.

Task 2: Final Design (90 & 100 Percent)

Subtask 2.1 – 90 Percent Design Development – CONSULTANT will provide a review set of drawings and specifications at the 90 percent stage. A review meeting to discuss COUNTY’s comments will be held. CONSULTANT will provide COUNTY an electronic copy of the document for COUNTY’s review and comment. CONSULTANT has allotted a total of 2 weeks for COUNTY’s review. CONSULTANT’s technical experts will provide a QA/QC review of the drawings and specifications for technical accuracy. This is the final review performed by CONSULTANT’s technical experts. The 90 percent stage will also include a final opinion of probable construction cost estimate

Subtask 2.2 – 100 Percent (Bid Set) Design Development – Upon approval of the 90 percent drawings, CONSULTANT will finalize any remaining outstanding items and prepare the bid set. CONSULTANT will assist in review of COUNTY’s up-front Special Conditions and provide recommendations on the bid form. It is expected that the bid form will be a lump sum contract but may include a few additional line items for the contractor to break out. CONSULTANT will provide final bid set drawings and specifications to COUNTY including an electronic copy in PDF format. The bid proposal form will be presented such that the project will be bid in one part with both the building and the site improvements.

Task 3: Permitting Assistance

Submit and receive for the COUNTY the permits from the City of Live Oak and Suwannee River Water Management District (SRWMD).

Subtask 3.1 – City of Live Oak Site Plan Approval Permitting Submittal – CONSULTANT will prepare and apply for a Site Plan Permit in accordance with the City of Live Oak Land Development Regulations. This will include preparation of any applications, exhibits, reports, drawings and specifications (if required) for permit approval. COUNTY will provide all permitting fees.

Subtask 3.3 – SRWMD Stormwater Permitting Submittal – CONSULTANT will provide the necessary permitting documents to SRWMD for an Environmental Resource Permit. This will include preparation of any applications, exhibits, reports, drawings and specifications (if required) for permit approval. COUNTY will provide all permitting fees.

Task 4: Bidding Assistance

Subtask 4.1 – Pre-Bid Meeting – CONSULTANT will attend the pre-bid meeting and provide COUNTY assistance in answering technical questions during the meeting.

Subtask 4.2 – Bidding Support – CONSULTANT will provide technical assistance during the bidding phase to answer questions submitted by the contractors. CONSULTANT will be responsible for developing any addenda issued. CONSULTANT will assist the COUNTY in opening and announcing the results at the bid opening. CONSULTANT will review the bids and identify any irregularities in the bid submittals. On the basis of this review, the CONSULTANT will submit a letter to the COUNTY recommending award of the project.

Subtask 4.3 – Conformed Drawings – CONSULTANT will incorporate any addenda items into the 100 percent bid set and prepare the Conformed set of drawings and specifications. CONSULTANT will provide a PDF version of the conformed set to COUNTY for reproduction and distribution of copies to COUNTY staff and the contractor.

Task 5: General Services During Construction

This scope of services is based on a total construction period from NTP to final completion of 12 months. This scope and fee does not include continuous on-site inspection services. Should these services be requested or the construction phase is extended and additional services, meetings, coordination efforts are required/requested, CONSULTANT and COUNTY will agree upon an amendment to the originally scoped fees prior to performing the work.

Subtask 5.1 – Pre-Construction Meeting – CONSULTANT will attend the pre-construction meeting and provide COUNTY assistance in answering technical questions during the meeting. CONSULTANT will assist in preparation of the meeting agenda and provide meeting minutes documenting all decisions.

Subtask 5.2 – Shop Drawing & Request of Information (RFIs) Review – CONSULTANT will provide a review of the major equipment shop drawings required to complete the project. CONSULTANT will review each shop drawing a maximum of two times. If additional reviews are required, COUNTY shall reimburse CONSULTANT for their efforts to perform these additional reviews.

Subtask 5.3 – Progress Meetings – Monthly meetings will be held to monitor the progress of the construction and review the Contractor's request for payment. At each meeting, CONSULTANT will provide a meeting agenda, perform a site visit of the work performed, and prepare meeting minutes for distribution.

Subtask 5.4 – Site Visits – CONSULTANT will make periodic visits (in addition to the monthly progress meetings) to the construction site to monitor the progress of the Contractor and answer any questions the COUNTY/CONTRACTOR may have.

Subtask 5.5– Substantial and Final Completion – CONSULTANT will perform a substantial and final completion walkthrough of the work and prepare a punch list noting all deficiencies required for final completion.

Subtask 5.6 – Certifications

CONSULTANT will make a site visit for the purpose of reviewing the work sufficient to deem the project in substantial compliance with any permit requirements. CONSULTANT will complete the forms required and, after signing and sealing, will submit to the COUNTY's representative for signing and submittal to permitting agencies.

Subtask 5.7 - Record Drawings – It is the Contractor’s responsibility to document all changes, survey information and other items as construction progresses on a set of full size conformed drawings. These red-line drawings shall incorporate any and all changes including RFIs etc. CONSULTANT will be responsible for incorporating these red-line drawings into a final set of Record Drawings. CONSULTANT will make reasonable efforts to coordinate with the contractor for accuracy. However, should the contractor not comply with documenting changes, CONSULTANT will only be responsible for incorporating the changes provided. CONSULTANT will provide a PDF of the documents to the COUNTY.

FEE

The CONSULTANT agrees to provide these services for:

Conceptual Design – Building/Site, Geotech, Survey	\$40,875
Design Development – Building/Site, Permitting	\$95,375
Construction Documents	\$81,750
Bidding Administration	\$13,625
Construction Administration	\$40,875
Total Fee	\$272,500

This Agreement is for the architectural/engineering design of the building and site for the awarded grant requirements. The CONSULTANT will perform the Scope of Services as described herein above.

IN WITNESS THEREOF, Suwannee County, Florida, through its Board of County Commissioners has caused this instrument to be executed on the day and year first shown above.

BOARD OF COUNTY COMMISSIONERS
SUWANNEE COUNTY, FLORIDA

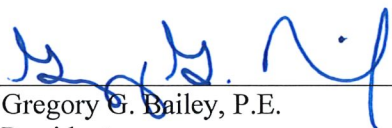
Attest:

Clerk

BY: _____
Chairman

IN WITNESS WHEREOF, North Florida Professional Services, Inc., as CONSULTANT herein, has caused this Agreement to be executed in its name by its proper officers duly authorized to sign and execute instruments on its behalf on the day and year first shown above.

NORTH FLORIDA PROFESSIONAL SERVICES, INC.

BY: 

Gregory G. Bailey, P.E.
President

SUWANNEE COUNTY

Administration

Executive Summary

Objective:

Approval of Ring Power lease for one (1) CAT 140GC motor grader for 2-yr term

Considerations:

- Public Works has a CAT 140GC motor grader scheduled for returned on 2/18/2024
- To avoid any gaps in County usage, Ring Power is offering to replace the unit based on pricing from RFP NO 2023-08 conducted in April 2023
- The annual lease payment for the unit would be \$66,940.49 which aligns with the pricing set forth in RFP 2023-08.
- Funding for the lease of the new unit was included in the FY 2023-24 budget.

Budget Impact:

- No budget impact

Recommendation:

- Respectfully request the Board authorize the order of CAT 140GC replacement motor grader

Respectfully submitted,

Greg Scott,

County Administrator



Administrative Services

13150 80th Terrace Live Oak, FL 32060

Greg Scott, County Administrator

Tabulation RFP 2023-08
Motor Graders
Suwannee County, FL

Vendor	Make/Model	Quantity		Per Unit Purchase Price		Per Unit Annual Lease Cost		Total Purchase Price	Total Annual Lease Cost	Finance Rate
		Smaller	Larger	Smaller	Larger	Smaller	Larger			
Beard/Deere	2023/24 620G	6		\$ 274,600.00		\$ 67,729.38		\$ 1,647,600.00	\$ 406,376.28	5.45%
	2023/24 670G		6		\$ 309,400.00		\$ 73,855.35	\$ 1,856,400.00	\$ 443,132.10	5.45%
								\$ 3,504,000.00	\$ 849,508.38	
Ring Power/CAT	2023/CAT120	6		\$ 277,801.00		\$ 59,384.00		\$ 1,666,806.00	\$ 356,304.00	4.99%
	2023/ CAT140GC		6		\$ 282,432.00		\$ 66,960.49	\$ 1,694,592.00	\$ 401,762.94	4.99%
								\$ 3,361,398.00	\$ 758,066.94	

SUWANNEE COUNTY

Administration

Executive Summary

Objective: Approval of Wideman and Carter Change Order 3 reconciliation of as-built quantities and contract amount for final payment.

Considerations: Total project cost is less than original contract amount. FDOT has inspected the project and approved Change Order 3.

Recommendation: Staff respectfully requests the Board of County Commissioners to approve Change Order 3.

Respectfully submitted,

Dated:

Greg Scott,
County Administrator

Change Order No. 3

Date of Issuance: _____

Effective Date: _____

Project: 443690-1 and 443690-2	Owner: Suwannee County Board of County Commissioners	Owner's Contract No.: 2022-118-01
Contract: Wideman and Carter Paving contract		Date of Contract: 6/9/2023
Contractor: Curt's Construction, Inc.		Engineer's Project No.: L191106SUW/L191107SUW

The Contract Documents are modified as follows upon execution of this Change Order:

Description: As-built quantities for final estimate

Attachments: (List documents supporting change): Revised quantities

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 717,706.95

Original Contract Times: Working days 120 Calendar days

Substantial completion (days or date):
Ready for final payment (days or date):

Decrease from previously approved Change Orders No. Increase from previously approved Change Orders

\$ 161,905.44

Substantial completion (days):
Ready for final payment (days):

Contract Price prior to this Change Order:

\$ 555,801.51

Contract Times prior to this Change Order:

Substantial completion (days or date):
Ready for final payment (days or date):

Increase of this Change Order:

34,133.79

Increase of this Change Order:

Substantial completion (days or date):
Ready for final payment (days or date):

Contract Price incorporating this Change Order:

\$ 589,935.30

Contract Times with all approved Change Orders:

Substantial completion (days or date):
Ready for final payment (days or date):

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 7-2-2024

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 1-11-24

Approved by Funding Agency (if applicable): _____

Date: _____

SUWANNEE COUNTY

Administration

Executive Summary

Objective:

Approval of Task Order with Locklear & Associates for professional engineering services to evaluate future collection and transportation options

Considerations:

The evaluation was discussed during the BCC workshop on June 20, 2023.

Locklear & Associates will prepare an analysis of the County's solid waste management program to assist in future planning decisions.

The analysis will compare costs associated with two future solid waste management options: (1) continuing the current operations model of collecting all solid waste at the existing transfer station before long-haul transport to a disposal site and (2) a hybrid system of partial direct hauling of waste and partial use of the transfer station/long-haul approach. The analysis will specifically evaluate each of the following aspects for each management option:

- The efficiency of compactors at each citizen collection center (using the new Wellborn site as a test case)
- The locations of the existing citizen collection centers
- Future projected capital costs (e.g., compactors, trucks, transfer station expansion, etc.)
- Collection route optimization, including labor, fuel, equipment, and other related costs
- Transfer station capacity and operational and repair costs
- Disposal costs

Budget Impact:

\$50,000 to be funded from the Solid Waste budget.

Recommendation:

Staff respectfully requests the Suwannee County Board of County Commissioners approve the Task Order with Locklear & Associates for professional engineering services to evaluate future collection and transportation options.

Respectfully submitted,

Greg Scott,
County Administrator

Dated: January 16, 2024



TEL (352) 672-6867
FAX (352) 692-5930

210 SW 4th Avenue
Gainesville, FL 32601
www.locklearconsulting.com

December 11, 2023

Mr. Dennis Rafferty
Suwannee County Solid Waste Director
10910 144th Street
Live Oak, FL 32060

RE: Proposal to Provide Engineering Services
Solid Waste Planning

Dear Mr. Rafferty:

Locklear & Associates, Inc. (L&A) is pleased to present this proposal for professional services to Suwannee County (County). This proposal describes the professional engineering services to be provided by L&A to evaluate future collection and transportation options.

Scope of Services

L&A will prepare an analysis of the County's solid waste management program to assist in future planning decisions. In general, the analysis will compare costs associated with two future solid waste management options: (1) continuing the current operations model of collecting all solid waste at the existing transfer station prior to long-haul transport to a disposal site; and (2) a hybrid system of partial direct hauling of waste and partial use of the transfer station/long-haul approach. The analysis will specifically evaluate each of the following aspects for each management option:

- The efficiency of compactors at each citizen collection center (using the new Wellborn site as a test case)
- The locations of the existing citizen collection centers
- Future projected capital costs (e.g., compactors, trucks, transfer station expansion, etc.)
- Collection route optimization including labor, fuel, equipment and other related costs
- Transfer station capacity and operational and repair costs
- Disposal costs

Assumptions

The following assumptions have been made in order to prepare an estimate of the project costs:

- The analysis will be limited to three potential future disposal sites.
- Disposal costs will be provided by each potential disposal facility



TEL (352) 672-6867
FAX (352) 692-5930

210 SW 4th Avenue
Gainesville, FL 32601
www.locklearconsulting.com

- Population (and waste generation) projections will be used to extrapolate costs over a 15-year period

Fee

The scope of services described herein will be completed on a lump sum percent complete basis in the amount of \$50,000.

We appreciate the opportunity to be of service to you and the citizens of Suwannee County. If you have any questions, please call me or Lisa Baker at 352-672-6867.

Sincerely,

A handwritten signature in black ink, appearing to read "John Locklear".

John Locklear, P.G.
Owner/President
Locklear & Associates, Inc.

ATTEST:

Board of County Commissioners
Suwannee County, Florida

Barry A. Baker, Clerk of Court

Travis Land, Chairman

Date: _____

Date: _____

SUWANNEE COUNTY

Administration

Executive Summary

Objective:

Approval of LATCF funding allocation

Considerations:

- The US Treasury established a Local Assistance and Tribal Consistency Fund (LATCF) as a part of the American Rescue Plan Act.
- \$2B fund allocates monies to local governments with broad spending discretion
- On 10/4/2022 the Board passed resolution #2023-01 authorizing the submission of a County application for \$100K in LATCF funding
- \$100K in LATCF funding were received in two separate transaction: the first in JAN 2023 and the second in Aug 2023
- Spending discretion per US Treasury guidance:

As a general matter, recipients may treat these funds in a similar manner to how they treat funds generated from their own local revenue. Programs, services, and capital expenditures that are traditionally undertaken by a government are considered to fulfill a "governmental purpose."

Budget Impact:

- No budget impact

Recommendation:

- Respectfully request the Board allocate the \$100K of LATCF funding for Economic Development purposes and activities

Respectfully submitted,

Greg Scott,

County Administrator

SUWANNEE COUNTY

Administration

Executive Summary

Objective:

Authorization to increase the credit limit of credit cards for Economic Development, Extension, Fire Rescue, Library, Maintenance, and Parks & Recreation Department.

Considerations:

The limits of each credit card are within the Department Head's spending authority per the County's Purchasing Policy.

The current credit limits limit the ability to purchase needed items from companies that do not allow invoicing.

Frequently, departments must postpone purchasing until the previous month's invoice has been paid, which slows the department's productivity.

Budget Impact:

N/A

Recommendation:

Staff respectfully requests the Suwannee County Board of County Commissioners to authorize the credit limit increase of credit cards for Economic Development, Extension, Fire Rescue, Library, Maintenance, and Parks & Recreation Department.

Respectfully submitted,

Dated: January 16, 2024

Greg Scott,
County Administrator

Department	Current Limit	Requested Limit
Economic Development	\$ 5,000.00	\$ 10,000.00
Extension	\$ 3,500.00	\$ 6,500.00
Fire Rescue	\$ 5,000.00	\$ 7,500.00
Library	\$ 3,500.00	\$ 5,000.00
Maintenance	\$ 5,000.00	\$ 10,000.00
Parks & Recreation	\$ 7,500.00	\$ 7,500.00

SUWANNEE COUNTY

Administration

Executive Summary

Objective:

Authorization to purchase a 2023 Ford F150 truck from Alan Jay Fleet Sales for Solid Waste.

Considerations:

The approval for purchasing this vehicle was approved two years ago, and we have been on a waiting list since then.

The truck was recently delivered.

There is still a need for this vehicle within the Solid Waste Department.

Budget Impact:

\$37,849 to be paid from the Solid Waste budget.

Recommendation:

Staff respectfully request the Suwannee County Board of County Commissioners to authorize the procurement of a 2023 Ford F150 truck from Alan Jay Fleet Sales for Solid Waste.

Respectfully submitted,

Greg Scott,
County Administrator

Dated: January 16, 2024

ALAN JAY FLEET SALES

Toll Free 800-252-6529 Direct 863-402-4234

INVOICE # FPKF71803

DATE 20-Dec-23

SOLD TO: SUWANNEE COUNTY BOCC		General Information	
SELLING DEALER ALAN JAY FORD LINCOLN MERCURY		Sourcewell (Formerly NJPA)	
STREET ADDRESS 13150 80TH TERRACE		2023 091521-NAF & 060920-NAF	
CITY LIVE OAK	STATE FL	ZIP CODE 32060	SPECIFICATION NUMBER (if applicable) 177
FLA SALES TAX EXEMPTION # 85-8012971280C-3	PHONE NUMBER (386) 590-0732	FAX NUMBER (386) 362-1032	
CUSTOMER PURCHASE ORDER NUMBER 1-0079		www.nationalautofleetgroup.com	
CUST ID: SOLID WASTE DEPT SUPERVISOR			

YEAR	MAKE	MODEL	CAR	KEY CODE	ORDER #	SALESPERSON
2023	FORD	X1C 100A		P5618	P253	WILSON, C.
VIN		COLOR		DESCRIPTION	SALE	
1FTEX1C51 PKF71803		WHITE				
OPTIONAL EQUIPMENT & ACCESSORIES				BASE PRICE	SALE	
5.0L V8 Engine with Electronic 10-Speed Automatic Transmission.				995 44G	\$2,330.00	
EXTERIOR COLOR OXFORD WHITE WITH BLACK W/ MEDIUM DARK SLATE, VINYL 40/20/40 FRONT SEAT				YZ AS	\$0.00	
Equipment Group 101A High -inc: Reverse Sensing System, XL Power Equipment Group, Power Door Locks, flip key and integrated key transmitter keyless-entry (includes Autolock), MyKey, Power Glass Sideview Mirrors w/Black Skull Caps, heat and manual-folding, Power Front & Rear Windows, Power Tailgate Lock, Illuminated Entry, Perimeter Alarm, Cruise Control				101A	\$2,275.00	
AXLE 3:31 ELECTRONIC LOCKING REAR DIFFERENTIAL				XL3	\$415.00	
FACTORY OPTIONS					\$5,020.00	
TRADE IN						
YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~						

--	--

REMIT PAYMENT TO:			
Alan Jay Fleet Sales	FEID #	Tire & Battery Fee	\$6.50
P.O. BOX 9200 SEBRING, FL 33871-9200	59-3533025	SALES TAX	EXEMPT
		TOTAL	\$37,849.00

SUWANNEE COUNTY

Administration

Executive Summary

Objective:

Authorization to advertise for bids for harvesting and sale of timber.

Considerations:

The county owns property that could be used for economic development. (Parcel ID No. 34-01S-12E-09799-001000)

If the county contracted with such a company, there would be the possibility of no delay in presenting the proposed property to potential developers.

Budget Impact:

Proceeds from the harvest will be placed in the Economic Development budget.

Recommendation:

Authorize staff to advertise for bids for harvesting and sale of timber.

Respectfully submitted,

Greg Scott,
County Administrator

Dated: January 16, 2024

SUWANNEE COUNTY

Administration

Executive Summary

Objective:

Authorization to advertise for bids for clearing, grubbing, and grinding.

Considerations:

Two county properties need clearing, grubbing, and grinding.

The Wastewater plant will be placed on one parcel, and the other could be used for economic development.

If the county contracted with such a company, there would be the possibility of no delay in presenting the proposed property to potential developers.

Recommendation:

Staff respectfully requests that the Suwannee County Board of County Commissioners authorize staff to advertise bids for clearing, grubbing, and grinding.

Respectfully submitted,

Dated: January 16, 2024

Greg Scott,
County Administrator

SUWANNEE COUNTY

Administration

Executive Summary

Objective:

Declare miscellaneous four county vehicles surplus and approve the sale of same.

Considerations:

County Departments no longer utilize the following vehicles:

Fleet No.	Make	Model	VIN	Property Card No.
SPR20	Ford	F150 4x4	1FTPW14VX7KC94028	3385
FR157	Dodge Ram	3500	3C7WRSBL3DG560084	304796
FR005	Dodge Ram	4500	3D6WA6EL7BG524171	2623
T-09	Ford	F-250	1FDNF20P03EC57580	3561

County staff feels it best to sell the vehicles at a public auction.

Recommendation:

Staff respectfully request that the Suwannee County Board of County Commissioners declare the four vehicles as surplus and authorize the sale at a public auction.

Respectfully submitted,

Dated: January 16, 2024

Greg Scott,
County Administrator

SUWANNEE COUNTY

Administration

Executive Summary

Objective:

Discuss with possible Board action roadside litter pick-up.

Considerations:

Different options to consider regarding hiring staff for litter pick-up or bidding for these services.

- Hire One full-time four-man crew: \$182,483.44, cost includes benefits
- Hire Two full-time four-man crews: \$364,966.88, cost includes benefits
- Advertise for Bids for Roadside Litter Pick-up

Previous bid responses for roadside litter pick-up, with Bid No. 2021-06, showed the cost of contracting these services at \$342,762.00, with six personnel working 52 weeks a year, 40 hours a week. This can be used as an estimated comparison of what these services would be today if the County went through the bidding process.

Budget Impact:

To be funded from General Revenue.

Recommendation:

Staff respectfully requests the Suwannee County Board of County Commissioners approve the creation of two full-time four-man crews for roadside litter pick-up.

Respectfully submitted,

Dated: January 16, 2024

Greg Scott,
County Administrator

CHAIRMAN CALLS FOR ADDITIONAL AGENDA ITEMS.

1. _____

2. _____

3. _____

4. _____

ADMINISTRATOR'S COMMENTS AND INFORMATION



BOARD MEMBERS' INQUIRIES, REQUESTS, AND COMMENTS

