

BID SOLICITATION

Suwannee County, Florida will receive sealed bids from Florida certified contractors, at the Clerk of Court Cashier Window at the Courthouse to the attention of **Clerk to the Board, 200 South Ohio Avenue, Live Oak, FL 32064** until **Friday, May 3rd, 2024, at 4:00 P.M.** Bids will be publicly opened and read aloud at the Suwannee County Airport Conference Room located at 13302 80th Ter, Live Oak, FL 32060, on **Tuesday, May 7th, 2024 at 10:00 AM.**, for the following:

CHARLES SPRINGS BOAT RAMP IMPROVEMENTS

This project will include the removing existing asphalt curb and milling 1.5" of existing asphalt ramp. It will also include the installing of FDOT Type B curb, Flexamat Shoreline Anchoring System, rip-rap, concrete sidewalk, floating dock with associated gangways and landing, and the asphalt resurfacing. **A mandatory pre-bid meeting will take place on Tuesday, April 9th, 2024, at 2:00 pm, meeting at Charles Springs, 15465 237th Dr, Live Oak, FL 32060.**

The Board of County Commissioners may accept all or part of any bid. Any bid received after **Friday, May 3rd, 2024, at 4:00 P.M.**, will be retained at the Clerk of Court Office, unopened, and will not be considered. The Board of County Commissioners reserves the right to reject any and all bids, waive formalities and re-advertise and award the bid in the best interest of the County.

The Board of County Commissioners does not discriminate because of race, color, religion, sex, sexual orientation, gender identity, national origin, genetics, handicap status, income status, or family status.

The Board of County Commissioners requires a Sworn Statement under section 287.133(3)(a), F.S., on Public Entity Crimes.

A Bid Guarantee in the form of a Bid Bond properly executed by the Bidder and by a qualified surety or a certified cashier's check on any national or state bank, in a sum not less than five percent (5%) of the amount bid, made payable to Suwannee County Board of Commissioners, c/o Clerk of the Circuit Court, must accompany each bid as a guarantee that the bidder will not withdraw from the competition after opening of the bids, and in the event the contract is awarded to the bidder by the Board, he will enter into a contract with the Owner within fourteen (14) calendar days after the notice of Award. If the bidder fails to enter into a contract with the Owner, he shall forfeit the Bid Guarantee or Bid Bond as liquidated damages. The Bid Bond must be secured from an agency of the Surety on Insurance Company, which agency shall have an established place of business in the State of Florida and be duly licensed to conduct business therein.

The following condition will be a part of the contract as required by Suwannee County:

Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of;

1. all persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida; and
2. all persons, including subcontractors, assigned by the Vendor/Contractor to perform work pursuant to the contract with Suwannee County.

Successful Bidders will be required to furnish a Public Construction Bond in the amount of 100% of the Contract Price, on the form included in the Bid Documents.

The Board of County Commissioners requires proof of insurance in the amount of one million dollars at a minimum.

Electronic copies (in pdf format) of the bid documents, plans, specifications and addenda are available on DemandStar or on the County's website, www.suwanneecountyfl.gov. All addenda issued in regard to this bid will also be available via DemandStar and the County's website. Bidders using partial sets of Documents are fully responsible for any errors or omissions made due to not reviewing the entire set of Construction Documents.

Due to the possibility of technical glitches, it will be the sole responsibility of the Contractor to check all websites for all bid documents and addenda prior to submitting their subsequent bid response package.

Plans for review only will be located at the County Administrators office (386) 364-3400. Any questions concerning specifications and/or bid documents should be directed to Justin Ford, jford@dewberry.com. Deadline for questions **Friday, April 26th, 2024**, no later than **5:00 P.M.** Any, and all, such interpretations and any supplemental instructions will be in the form of a written addendum which, if issued, will be posted on DemandStar.com, the County's website www.suwanneecountyfl.gov. All addenda so issued shall become part of the bid documents.

All bids must be submitted with one original and three copies (4 total) and labeled on the outside of the envelope as:

**CLERK TO THE BOARD
200 SOUTH OHIO AVENUE
LIVE OAK, FL 32064
SEALED BID NO. 2024-11
CHARLES SPRINGS BOAT RAMP IMPROVEMENTS**

Travis Land, Chairman

SUWANNEE COUNTY BOARD OF COMMISSIONERS

BID SUMMARY
(MUST PRECEDE ALL BID DOCUMENTS)

RESPONDER NAME

ADDRESS

EMAIL ADDRESS AND PHONE NUMBER

BID NUMBER: 2024-11

DESCRIPTION OF PROJECT: Charles Springs Boat Ramp Improvements

DATE & TIME OF BID OPENING: May 7th, 2024, at 10:00 a.m. or soon thereafter

LOCATION FOR BID OPENING: Suwannee County Airport
Conference Room
13302 80th Ter
Live Oak, FL 32060

TOTAL BID AMOUNT:

IN FIGURES: \$ _____

IN WORDS: _____

RESPONDER COMPANY NAME (PRINT OR TYPE)

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE

AUTHORIZED COMPANY REPRESENTATIVE (PRINT OR TYPE)

DATE

IMPORTANT:
**THIS BID SUMMARY MUST BE COMPLETED AND MUST PRECEDE ALL
RESPONDER DOCUMENTS**

BID FORM
BID No. 2024-11
CHARLES SPRINGS BOAT RAMP IMPROVEMENTS
Suwannee County, Florida

CHARLES SPRINGS BOAT RAMP					
NO.	ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
Section A - General					
1	MOBILIZATION	1	LS		
2	BONDS AND INSURANCE	1	LS		
Section A - Subtotal					
Section B - Demolition & Erosion Control Measures					
3	CLEARING & GRUBBING	0.05	AC		
4	FLOATING TURBIDITY BARRIER	150	LF		
5	SEDIMENT BARRIER (TYPE III SILT FENCE)	130	LF		
6	REMOVE EX. ASPHALT CURB	375	LF		
7	MILL EX. ASPHALT PAVEMENT	275	SY		
Section B - Subtotal					
Section C - Boat Ramp					
8	ASPHALT SP 9.5 (1.5")	23	TN		
9	FDOT TYPE B CURB	375	LF		
Section C - Subtotal					
Section D - Floating Dock & Earthwork					
10	SITE GRADING	1	LS		
11	FLEXAMAT SHORELINE ANCHORING SYSTEM	315	SF		
12	RIPRAP	15	CY		
13	CONCRETE SIDEWALK	8	SY		
14	GANGWAYS/LANDINGS/FLOATING DOCK	1	LS		
15	NET CUT (RIPRAP/FLEXAMAT AREA)	20	CY		
16	NET FILL (BOAT RAMP AREA)	24	CY		
Section D - Subtotal					
TOTAL BID					

**SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to _____
[print name of public entity]

by _____
[print individual's name and title]

for _____
[print name of entity submitting sworn statement]

whose business address is _____

and (if applicable) its Federal Employer Identification Number (FEIN) is _____ (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133 (1)(a), **Florida Statutes**, means:
1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **[indicate which statement applies.]**

___ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

___ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

___ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **[attach a copy of the final order]**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[signature]

Sworn to and subscribed before me this _____ day of _____, 20_____.

Personally known _____

OR Produced identification _____ Notary Public - State of _____

_____ My commission expires _____
(Type of Identification)

(Printed typed or stamped Commissioned name of Notary Public)



Board of County Commissioners

13150 80th Terrace Live Oak, FL 32060
Travis Land, Chairman

**E-Verify for
Bid No. 2024-11
CHARLES SPRINGS BOAT RAMP IMPROVEMENTS
Suwannee County, Florida**

Company/Entity: _____

Authorized Signature: _____

The Company acknowledges and agrees to utilize the U. S. Department of Homeland Security's E-verify system in accordance with the terms governing use of the system, for the purpose of confirming the employment eligibility of all employees, subcontractors or persons utilized by the Company while undertaking work within Suwannee County.

REFERENCES

List 3 similar commercial projects the Bidder has completed within the last 5 years.

1. Company name _____
Address _____
Contact Name _____
Contact Phone or e-mail _____
Short description of project _____

2. Company name _____
Address _____
Contact Name _____
Contact Phone or e-mail _____
Short description of project _____

3. Company name _____
Address _____
Contact Name _____
Contact Phone or e-mail _____
Short description of project _____

**BID No. 2024-11
CHARLES SPRINGS BOAT RAMP IMPROVEMENTS
SUWANNEE COUNTY, FL**

Failure to Perform Questionnaire

Name of Company: _____

1. Has the company been involved in any litigation within the last (5) five years for failure to perform?

Yes _____ No _____

If yes, explain:

2. Has a bond company or other insurance been utilized to complete a project for the company within the last (5) five years?

Yes _____ No _____

If yes, explain:



Suwannee County Nondiscrimination Policy

I. Policy Statement

Suwannee County Board of County Commissioners (hereinafter the Agency) does not tolerate discrimination in any of its programs, services or activities. Pursuant to Title VI of the Civil Rights Act of 1964 and other federal and state authorities, the Agency will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, religion, sex, sexual orientation, gender identity, national origin, genetics, handicap status, income status, or family status.

II. Complaint Procedures

The Agency has established a discrimination complaint procedure and will take prompt and reasonable action to investigate and eliminate discrimination when found. Any person who believes that he or she has been subjected to discrimination based upon race, color, religion, sex, sexual orientation, gender identity, national origin, genetics, handicap status, income status, or family status in any Agency program, service or activity may file a complaint with the Agency Title VI/Nondiscrimination Coordinator:

Name: Paula Pennington
Address: 13150 80th Ter
Live Oak, FL 32060
Email: paulap@suwcountyfl.gov
Phone: (386) 364-3400

If possible, the complaint should be submitted in writing and contain the identity of the complainant; the basis for the allegations (i.e., of race, color, religion, sex, sexual orientation, gender identity, national origin, genetics, handicap status, income status, or family status); and a description of the alleged discrimination with the date of occurrence. If the complaint cannot be submitted in writing, the complainant should contact the Title VI/Nondiscrimination Coordinator for assistance. The Title VI/Nondiscrimination Coordinator will respond to the complaint within thirty (30) calendar days and will take reasonable steps to resolve the matter.

Greg Scott, County Administrator
Policy approval/revision date: 3/1/2022



Board of County Commissioners

13150 80th Terrace Live Oak, FL 32060
Travis Land, Chairman

Bid No. 2024-11

**CHARLES SPRINGS BOAT RAMP IMPROVEMENTS
SUWANNEE COUNTY, FL**

NONDISCRIMINATION POLICY ACKNOWLEDGEMENT

_____ (Company Name) is familiar with the
Suwannee County Board of County Commissioners Nondiscrimination Policy and is hereby committed to
complying with same.

Accepted By/Authorized Representative:

(Print Name)

(Signature)

(Date)

Please complete and submit this form with all of you BID documents

Checklist
BID No. 2024-11
CHARLES SPRINGS BOAT RAMP IMPROVEMENTS
Suwannee County, Florida

- Bid Summary Page
- Bid Form
- Sworn Entity Statement
- Copies of Applicable Business & Professional Licenses
- Proof of Insurance
- E-Verify Form
- References
- Failure to Perform Questionnaire
- Nondiscrimination Policy Acknowledgement
- Any other documents in accordance with specifications
- Submission of one (1) original and three (3) copies of BID